

Babraham Parish Council: Minutes of Meeting held 8th June 2023

Present:

Denise Dear: Chair

Jane Goody

Richard Bandy

Charlotte Boast

Anne Charteris: Clerk

Members of the public: 2

	<p>Part I: Non-Confidential Information</p>
2306/01	<p>To receive and approve apologies for absence Apologies received from Chris Chapman (BRC), Brian Milnes (County Councillor);Peter McDonald (District Councillor)</p>
2306/02	<p>To receive members' declaration of interest for items on this agenda None declared</p>
2306/03	<p>To sign and approve minutes of meeting dated 11th May 2023 Approved by all and signed</p>
2305/04	<p>To Co-opt new Parish Councillor-dependant on approval from SCDC. SCDC confirmed that we were able to co-opt a new Councillor. There was one applicant, Stuart Laurie, all were in favour of him being co-opted and he was welcomed back on the Parish Council.</p>
2306/05	<p>Exclusion of the public To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded.</p>
2306/06	<p>Report from South Cambridgeshire District Councillor P McDonald A report had been sent in earlier and is available on the website, but in brief:</p> <p><u>GCP Making Connections</u> On 26 May the Greater Cambridge Partnership published its report on the Making Connections consultation that ran from October–December last year. This can be viewed as a written report to which there is an introductory 15-minute video presentation. The consultation was on proposals to transform the bus network, with the intention of making it properly fit for purpose for most residents across the district, to invest in other sustainable travel facilities, and to fund this in the long term through a Sustainable Travel Zone (STZ) in Cambridge. There were over 24,000 responses including 145,000 free text comments which allowed detailed feedback on the proposals. The responses showed strong support for the broad proposals for improvements to bus services and the sustainable travel network, but highlighted significant concerns over the STZ proposal. The GCP also commissioned demographically representative polling to complement the survey responses.</p> <p><u>East West Rail</u> On 26 May the East West Rail Company released a Route Update Report and announced</p>

2306/07	<p>the dates of a series of public information events in June and July, including events at Eversden Village Hall on 22 June and Harston Village Hall on 26 June, both running from 2pm until 5pm. The report confirms their preference for the southern approach to Cambridge, which passes between Harston and Newton, and explains the reasoning behind their decision in some detail.</p> <p><u>Wellcome Genome Campus</u> The design guide for the Campus has been released. Obviously the short term concerns are around the A1301 and impact on this road and potential rat running as the campus develops</p> <p><u>Cabinet–Parish Liaison meeting will focus on transport</u> As I reported last month all Parish Councils have been invited to a Parish–Cabinet Liaison meeting on 5 June which will focus entirely on transport. The Mayor Dr Nik Johnson will be in attendance, as will a representative from the GCP. There will be updates on bus services, results from the Making Connections consultation and progress on Greenways.</p> <p><u>Four-day week trial extended</u> The trial of a four-day week at South Cambridgeshire District Council has been extended by 12 months after independently reviewed data showed the initial pilot was a success. At a time of increased public sector spending pressures, the four-day week aims to allow the Council to deliver excellent services while improving consistency and reducing cost.</p> <p>Report from Cambridgeshire County Councillors Brian Milnes and Maria King</p> <p><u>Carers Week</u> As part of National Carers Week, Cambridgeshire County is highlighting the challenges faced by unpaid carers and recognising the contribution they make to families and communities in our region. This year’s theme, focuses on 'Recognising and supporting carers in the community' and wants to bring communities together to recognise the huge contribution unpaid carers make to society.</p> <p><u>New Collision Data base</u> In order to propose both 20 mph zones and LHI bids there is a new database of collision data available: https://cambridgeshireinsight.org.uk/roads-transport-and-active-travel/cambridgeshire-collision-data/</p> <p><u>ICT Conference</u> Representatives from Google and Microsoft will be leading sessions at a special ICT conference next week. The first ICT in Education Conference and Exhibition will be held on 9 June at the Møller Institute in Cambridge. Organised by the ICT service at Cambridgeshire County Council, the event will bring together educators, industry experts and technology providers to explore the latest trends, share best practice and highlight the wealth of resources and support available to schools, much of which is completely free.</p> <p><u>Potholes: Current Status & Solutions</u> This is a summary of the funding and resources</p>
---------	---

Resources

Doubled the level of resources to respond to increased demand

- 2x Number of Manual Teams
- 2.5x Dragon Patchers
- Anticipated additional DfT funding
- Secure resources ahead of other LA's



Pothole funding 2023



- £2 million normal reactive potholes repairs
- £1.5 million additional proactive programme
- £0.7 million planned patching programme



In addition to this work we are pro-actively scanning the network through Gaist to monitor over the summer the state of the roads

2306/08

Report from Babraham Research Campus (BRC) representative

- We have seen a significant increase in the growth of Hemlock across the estate. This has an appearance similar to Cow Parsley with the exception that the leaves are darker green in colour and the stems have red blotches. As this can cause an allergic reaction if touched (a rash across any exposed skin area) we are looking to control its growth across the estate. It is of course one of many plant species that is poisonous if ingested. Anecdotally this plant is being seen to become predominant in many areas across our region. I have informed Hannah Thomas re The Forest Garden.
- We will be commencing work on the Ivy hanging over the wall on the 15/06/23. Tree surgery works will be taking place late summer (with electric shut down at some periods) dates to be confirmed. The Estate team will carry out ground level clearing back from the wall and overhanging branches once permissions from Forestry Commission and SCDC Tree officer have been received.
- The estate team are establishing wildflower, pollinator and winter bird cover/feed areas across the Estate and the extended field margins being managed for conservation and ground nesting cover. We hope that people appreciate the

	<p>designated areas should not be use as ad hoc paths and to, please, avoid using those areas as pathways.</p> <p>To find out: how is hemlock being dealt with- is it being cut and removed or weedkiller used, when is this being done?</p>
2306/09	<p>Cheveley Park Development Plans Nothing to report.</p>
2306/10	<p>Greater Cambridge Partnership (GCP) Cambridge South East Transport (CSET) Nothing to report.</p>
2306/11	<p>Public participation time – 15 minutes allowed Gate leading from Cricket pitch to Rowley Lane: as there are no livestock on the field, could this gate be removed to make it more user friendly to disabled and those with pushchairs. The gate belongs to BRC so this will be asked if OK to be removed. Field behind school: lots of dogwalkers use this field, also many professional dog walkers. Should this be restricted or managed in some way e.g. a small payment to use the field if it is fenced off or some other way?</p>
2306/12	<p>Forest Garden Project. The paths have been cut, thanks given to Stuart Laurie for doing this, he also offered to do some strimming. With hotter and drier weather arriving, watering is the main task, There are the IBCs but need to think of how to get water from the river to the IBCs and then to the trees. May need to hire or buy a pump, SL suggested hiring for e.g. 2 months in the driest part of the year as this may be the most cost effective and time saving method. The hedge has not fared well over the winter and many plants have died. It is to be decided whether to replant with hedging or just leave as it is as the need for the hedge to shelter the Garden is not as crucial as expected. SL offered to strim in the forage garden section.</p>
2306/13	<p>Neighbourhood Plan The final stage of collating results of the drop-in event is taking place. The large majority of responses were very positive and supportive. This information is also very useful for the BRC and people living in the Close. A report will be sent to Landscape appraisal, this will lead to the final report and an invoice will be sent to BPC. A new application for a grant will shortly be submitted</p>
2306/14	<p>General Village Matters and new items for discussion To discuss any other village matters.</p> <p>New contract with Brookfield Contracting has been set up and signed. It was reported that some areas were not cut very well, especially on the Churchyard, Mary Hunt will let us know more details and this will be relayed to the contractor. The grass has grown particularly well in recent weeks and it was very long, so hopefully the next cut will be more successful and look better. It was suggested that the verge running along the High St could be planted with wild flowers - a strip nearest to the wall. This will be discussed in more detail at the next meeting.</p>

	<p>New bin combined litter and dog bin, approx. £218. The dog bins are getting filled quickly but some of this is litter. It was agreed to site a new bin by the car park at the road end of Church Lane. The Council can supply a new litter bin/dog bin for approx.. £450, a similar bin was found that cost half the amount that would need to be installed by the PC. Clerk was asked to order one.</p> <p>Payments for Coronation teas-the Church and the George. The Parish Council had received many complaints re the refreshments and entertainment at the George on Coronation Day. It was decided on to donate £250 for the Church refreshments and then wait for an invoice from the George. There was a discussion on whether the PC could donate to the Church as not everyone may use the Church, however as the refreshments were available for the whole village, it was agreed that this was a reasonable amount for the lovely cakes and teas provided.</p> <p>A question was raised re insurance for volunteers doing work for the village, including lone workers. Should Risk assessments be carried out. Clerk to look into this.</p> <p>FINANCE</p>																					
2306/15	Receipts (as of 2nd June 2023)																					
2306/16	Payments (as of 2nd June 2023)																					
2306/17	<p>Paid</p> <table border="0"> <tr> <td>Clerk</td> <td>Salary/Tax/Expenses</td> <td>£530.00</td> </tr> <tr> <td>Hugo Fox</td> <td>Website provider</td> <td>£35.99</td> </tr> <tr> <td>Ionos</td> <td>Email subs</td> <td>£22.80</td> </tr> <tr> <td>Ralph Design</td> <td>NP Posters</td> <td>£880.80</td> </tr> <tr> <td>Drax</td> <td>Street Lighting</td> <td>£101.10</td> </tr> <tr> <td>Came & Co</td> <td>Insurance</td> <td>£875.13</td> </tr> <tr> <td>Babraham Parish Church</td> <td>Payment for Coronation Teas</td> <td>£250.00</td> </tr> </table> <ul style="list-style-type: none"> • A full list of payments was circulated and reviewed at the meeting. • Approved and signed 	Clerk	Salary/Tax/Expenses	£530.00	Hugo Fox	Website provider	£35.99	Ionos	Email subs	£22.80	Ralph Design	NP Posters	£880.80	Drax	Street Lighting	£101.10	Came & Co	Insurance	£875.13	Babraham Parish Church	Payment for Coronation Teas	£250.00
Clerk	Salary/Tax/Expenses	£530.00																				
Hugo Fox	Website provider	£35.99																				
Ionos	Email subs	£22.80																				
Ralph Design	NP Posters	£880.80																				
Drax	Street Lighting	£101.10																				
Came & Co	Insurance	£875.13																				
Babraham Parish Church	Payment for Coronation Teas	£250.00																				
2306/18	Balances and Bank Reconciliation at 2nd June 2023																					
	<table border="1"> <tr> <td>Unity Current A/C balance</td> <td>£8794.23</td> </tr> <tr> <td>Unity Savings A/C balance</td> <td>£41,800.26</td> </tr> <tr> <td>Cambridge Building Society</td> <td>£80,361,37</td> </tr> <tr> <td>TOTAL</td> <td>£130,955.86</td> </tr> </table>	Unity Current A/C balance	£8794.23	Unity Savings A/C balance	£41,800.26	Cambridge Building Society	£80,361,37	TOTAL	£130,955.86													
Unity Current A/C balance	£8794.23																					
Unity Savings A/C balance	£41,800.26																					
Cambridge Building Society	£80,361,37																					
TOTAL	£130,955.86																					
	PLANNING																					
2306/19	Applications Received:																					
2306/20	Planning decisions: None																					
2306/21	Correspondence.																					

2306/22	<p>Items for inclusion in the next meeting</p> <p>Storage for Parish Council Archives Resolution of the Coronation donation issue Formal agreement with regards to matters discussed at 08/06 meeting including mowing, seeding, discussions with Institute etc, - who is doing what and when Understanding the collective responsibility for issuing e-mails to outside bodies and individuals Policy on lone working of volunteers Annual update of training for councillors and chair - what is available and when and for whom</p> <p>Date of next meeting: Thursday 13th July 2023 at 7:30pm</p>
2306/23	<p>Part II: Confidential Information</p> <p>Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.</p> <p>Signature: <i>Anne Charteris</i> 12th June 2023 10 Duxford Road, Hinxton, Saffron Walden, Essex, CB10 1RB 01799 531827</p>