Babraham Parish Council

To members of the Council

You are hereby summoned to attend the meeting of Babraham Parish Council at **Babraham Primary School** on **Thursday 8 August 2019** at **19:30** for the purpose of considering and resolving the business as set out below.

Please could Councillors ensure they read the agenda notes and supporting documents via email prior to the meeting.

Members of the public and press are invited to address the Council at this meeting during the Public Participation Time.

Members: 5 Quorum: 3

PART I – NON-CONFIDENTIAL INFORMATION 1908/01 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE Apologies received from the Clerk. 1908/02 TO RECEIVE MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THIS AGENDA 1908/03 TO SIGN AND APPROVE MINUTES OF MEETING DATED 9 JULY 2019 Copy circulated via email. 1908/04 EXCLUSION OF THE PUBLIC To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded. 1908/05 PUBLIC PARTICIPATION TIME – 15 MINUTES ALLOWED	
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1908/06 REPORT FROM SOUTH CAMBRIDGESHIRE DISTRICT COUNCILLOR P McDonald	
7 REPORT FROM CAMBRIDGESHIRE COUNTY COUNCILLOR K Cuffley and R Hickford	
1908/08 REPORT FROM Babraham Research Campus (BRC) representative	
TO DISCUSS MATTERS ARISING FROM THE PREVIOUS MINUTES	
1908/09 Clerk's Report	
To include reports on Rowley Lane hardcore and pathway damage after street sweeping.	
1908/10 Budget	
Cllrs to discuss actions on revised Budget and to resolve to take any agreed actions.	
1908/11 Governance	
Clirs to discuss report from Clerk on Governance and to resolve to take any agreed	
actions.	

1908/12	Boundary Review Cllrs to note proposed meeting with Sawston PC and to discuss actions on Boundary Review and to resolve to take any agreed actions.	
1908/13	PFHI/LHI Cllrs to note deadline for application of 4 August and to discuss and resolve to take any agreed actions.	
1908/14	Wych Road Cllrs to discuss progress on discussions on improvements to the Wych Road and to resolve to take any agreed actions.	
1908/15	Greater Cambridge Partnership (GCP) Cllrs to discuss actions on GCP proposals and to resolve to take any agreed actions.	
1908/16	Other traffic and transport Cllrs to discuss actions on relining and pathway surfaces and to resolve to take any agreed actions. Cllrs to discuss traffic data and to resolve to take any agreed actions. Cllrs to note response from Cheveley Park Farms on hardcore on Rowley Lane and to resolve to take any agreed actions.	
1908/17	Cambridgeshire and Peterborough Combined Authority Local Transport Plan Cllrs to discuss draft documents and to resolve to take any agreed actions, noting deadline of 27 September 2019.	
1908/18	Street Lighting Cllrs to discuss actions on street lighting from Clerk report and light survey and to resolve to take any agreed actions.	
1908/19	S.106 Cllrs to discuss actions on S.106 contributions and to resolve to take any agreed actions.	
1908/20	H/1:b Cllrs to note response to request Secretary of State to call in H/1:b and to discuss and resolve on response or actions.	
1908/21	Huawei Cllrs to discuss response on request to Huawei and to resolve to take any agreed actions.	
1908/22	New developments Clirs to note recently proposed developments, discuss and resolve on actions.	
1908/23	Bus Shelter on northbound A1307 Cllrs to note report on condition of Bus Shelter on northbound A1307, to consider whether repair or replacement is required and to resolve to take any agreed actions.	
1908/24	Defibrillator Cllrs to discuss actions on defibrillator installation and resolve to take any agreed actions.	

Clirs to discuss actions on discussions with Sawston and Babraham Cricket Club and UKRI and to resolve to take any agreed actions. Brookfield contract Clirs to note bin emptying and updated contract for Brookfield and resolve to take any agreed actions. Neighbourhood Plan Update from Clir Attwood. Welcome to Babraham leaflet Update from Clerk and Clir Attwood. Clerk appraisal and salary Clirs to note appraisal to be carried out by Clirs Laurie and Walker. Clirs to review action and sums provided by YTB Ltd on backpay from 2018—19 and 2019—20. Clirs to review and resolve on approval. Zero-carbon funding Clirs to note actions by Clerk and to resolve on further research, response or actions. Community event Clirs to note proposals and to resolve on actions. Actions on Correspondence Clirs to note responses to Friends of the Roman Road and Fleam Dyke and Hearing Help. Code of Conduct Clirs to review circulated current Code of Conduct and resolve on changes and approval. TO CONSIDER OTHER MATTERS FINANCE 1908/34 Payments due (as of 31 st July 2019) Receipts (as of 31 st July 2019) Payments to be presented at the meeting. Payments due (as of 31 st July 2019) Payments to be presented at the meeting. Councillors to note underpayment to Clerk of £92.40 and to decide whether to approve for end of August payroll. 1908/37 Balances and Bank Reconciliation at 31 st July 2019 Balances held Unity Current A/C balance Unity Savings A/C balance E 60,997.82 Total Total	1908/25	Leases with UKRI on Pocket Park and Sports Field			
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1908/38	Unity Bank		
	Clerk to report on Bank signatories.		
1908/39	/39 VAT Report		
1300/33	Clerk to report on VAT claim for 2017-18 from HMRC.		
	Clerk to present VAT claim for 2018—19 for review and approval by Cllrs.		
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1908/40	/40 PLANNING		
	Planning Applications (as of 30 July 2019)		
1908/41	None was received as of this date		
Planning decisions (as of 30 July 2019)			
1908/42	S/1583/19/FL: Approval of hardstanding at The George Inn.		
4000/42			
1908/43	·		
	SCDC Parish bulletin		
1908/44	08/44 Items to report and inclusion in the next meeting		
	Date of next meeting: Thursday 12 September 2019 at 7:30pm		
1908/45	VAS DART II. CONFIDENTIAL INFORMATION		
1908/45	PART II – CONFIDENTIAL INFORMATION		
	Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2)		
	of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the		
	confidential nature of the remainder of the business, the Press and the Public be		
	excluded from the meeting.		
	Signature: Don Powell, 2 nd August 2019		
	Don Powell, 68 Woodland Road, Sawston, CB22 3DU		