

Babraham Parish Council

Minutes of the Meeting held at The George Inn on Thursday 13 March 2020.

The meeting commenced at 19.30.

Present	Cllrs Laurie, Walker, Attwood, Rogers, Goody.
2003/01	To receive and approve apologies for absence Cllr McDonald had advised he might be delayed: Cllrs agreed to take his report when he was available. Mr Chapman apologised for absence.
2003/02	To receive members' declaration of interest for items on this agenda None was received.
2003/03	To sign and approve minutes of meeting dated 13 February 2020 The Minutes were approved unanimously by those present and signed by Cllrs Walker and Laurie.
2003/04	Exclusion of the public None was required.
2003/05	Public participation time – 15 minutes allowed None was required.
2003/06	Report from South Cambridgeshire District Councillor P McDonald The item was deferred to Cllr McDonald's arrival but is reported here. Cllr McDonald referred to performance at the SCDC call centre, which is improving. SCDC has a new taxi licence policy requiring correct signage and CCTV (for police and Council) from 2021 for all private and taxis; from 2028 only hybrid or zero emission will be permitted. SCDC is working on the climate emergency: funding of £100k is available to parishes next year. Council has cut gas and oil and has a budget of £1M on Council homes. Street lights will be converted to LED within 12 months, using about 60% less electricity. Funds are available on application to mark VE Day. The County budget is not balanced, but £21M down; after a cut of £17M, £4M carried forward. SCDC has tested each department doing one day per week from home: Council functions can fully run.
2003/07	Report from Cambridgeshire County Councillor K Cuffley and R Hickford
2003/08	Report from Babraham Research Campus (BRC) representative
2003/09	Clerk's Report Matters are covered in Agenda items.
2003/10	2020 Precept No information was received.
2003/11	Review Policies and Action Plan Clerk requested delay until April meeting: Cllrs agreed.
2003/12	Boundary Review and S.106 No further development received on the Memorandum of Understanding.
2003/13	Greater Cambridge Partnership (GCP), A1307 and Transport Hub work Clerk to prepare email to Parishioners on works planned.

2003/14	<p>Local Highways Initiative (LHI) Cllr Laurie presented the Parish LHI for the safer High Street to the Planning Panel. He pointed out benefits to the school and reported that the noise would be less because most houses not directly onto the road. The Council had contacted residents and received no complaint.</p>
2003/15	<p>Other traffic and transport Works had been carried out on the Wych Road that the Council had not heard about directly: there was a posting on the Highways website. Cllr Attwood asked about big trucks, which seem to be more frequent in the village: Clerk to contact Hill reiterating their advice and to contact Frimstones. Council to determine if the problem improves</p>
2003/16	<p>Street Lighting Clerk reported quotation not received from Utility Aid: Clerk to circulate for approval by email. Cllr Laurie reported two street lights on that the Clerk will report. To aid future reporting, Clerk to prepare document with updated inventory, locations and numbers. Council expects LEDs by end 2021.</p>
2003/17	<p>Defibrillator Cllr Attwood volunteered to register the defibrillator and to organise training with a village resident who works in emergency services. The what3words (https://what3words.com) address is ///filer.nerd.lifeboats. Clerk to liaise with Cllr Attwood on Google map and publicity.</p>
2003/18	<p>Leases with UKRI on Babraham Pocket Park and Sports Field No updates on the leases.</p>
2003/19	<p>Huawei Cllrs were impressed by the presentation to Cllrs by Ashley Lumsden before the Council meeting and by the design and development and did not consider material objections at this stage. Clerk to follow up with queries about green energy and green policies in general.</p>
2003/20	<p>Neighbourhood Plan A Parishioner is working on the Plan for Cllr Attwood.</p>
2003/21	<p>Meeting schedule 2020 Cllrs decided that the dates and George Inn as a venue were suitable: however, they agreed to consult on the emerging coronavirus and its influence on meetings.</p>
2003/22	<p>Annual Parish Meeting After discussion, Cllrs agreed that holding the APM in the George Inn would be appropriate. The Council could provide refreshments through the pub. Cllrs raised concerns about coronavirus and public meetings: the Council has a legal obligation to hold once a year, but might be able to delay.</p>
2003/23	<p>Planning delegation After discussion, Cllr Laurie proposed expressing concern to SCDC about their action on delegation: Cllr Walker seconded: carried unanimously. Clerk to draft response for Cllrs.</p>
2003/24	<p>VE Day and Operation London Bridge Cllrs discussed a bench to be sited next to the statue of Jonas Webb, funded by the grants available from SCDC. Cllr Attwood proposed applying for funds; Cllr Rogers seconded: carried unanimously. Clerk to apply. Cllrs discussed actions around Operation London Bridge and agreed to use the Council website to express sadness: Clerk to draft.</p>

2003/25	<p>Cambridge Great Park Cllrs discussed the proposal for a Cambridge Great Park. And approved of the idea in principle. They were concerned about areas where building or development is already approved impinging on the Park and felt it needs to be more carefully defined. Cllr Laurie proposed and Cllr Rogers seconded writing in support; carried unanimously.</p> <p>FINANCE</p>																								
2003/26	<p>Receipts Council received a VAT rebate of £809.52 for April to September 2019 from HMRC.</p>																								
2003/27	<p>Payments</p> <table border="0"> <tr> <td>Brookfield</td> <td>Bins Jan, Feb</td> <td style="text-align: right;">£225.00</td> </tr> <tr> <td>CAPALC</td> <td>Council membership</td> <td style="text-align: right;">£242.80</td> </tr> <tr> <td>HMRC</td> <td>Tax, NI</td> <td style="text-align: right;">£65.00</td> </tr> <tr> <td><i>Don Powell</i></td> <td><i>Salary Feb</i></td> <td style="text-align: right;"><i>£260.12</i></td> </tr> <tr> <td><i>Don Powell</i></td> <td><i>Travel Feb</i></td> <td style="text-align: right;"><i>£6.84</i></td> </tr> <tr> <td><i>Don Powell</i></td> <td><i>Tracked posting MoU</i></td> <td style="text-align: right;"><i>£6.00</i></td> </tr> <tr> <td>Don Powell</td> <td>Costs</td> <td style="text-align: right;">£272.96</td> </tr> <tr> <td>Ionos (Direct Debit)</td> <td>Mail and web services</td> <td style="text-align: right;">£24.00</td> </tr> </table> <p>Total payment for meeting of £829.76.</p>	Brookfield	Bins Jan, Feb	£225.00	CAPALC	Council membership	£242.80	HMRC	Tax, NI	£65.00	<i>Don Powell</i>	<i>Salary Feb</i>	<i>£260.12</i>	<i>Don Powell</i>	<i>Travel Feb</i>	<i>£6.84</i>	<i>Don Powell</i>	<i>Tracked posting MoU</i>	<i>£6.00</i>	Don Powell	Costs	£272.96	Ionos (Direct Debit)	Mail and web services	£24.00
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2003/28	<p>Purchases</p>																								
2003/29	<p>Balances and Bank Reconciliation at 29 February 2020 Balances held</p> <table border="1"> <tr> <td>Unity Current A/C balance</td> <td style="text-align: right;">£11,527.48</td> </tr> <tr> <td>Unity Savings A/C balance</td> <td style="text-align: right;">£61,120.88</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£72,648.36</td> </tr> </table>	Unity Current A/C balance	£11,527.48	Unity Savings A/C balance	£61,120.88	Total	£72,648.36																		
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2003/30	<p>Unity Bank Clerk had not added Bank signatories.</p>																								
2003/31	<p>VAT Report Receipt received and noted above. Clerk to prepare October 2019 to March 2020.</p>																								
2003/32	<p>Bookkeeping software Clerk to proceed and purchase Xero financial software.</p>																								
2003/33	<p>PLANNING Planning Applications (as of 5 March 2020) None was received.</p>																								
2003/34	<p>Planning decisions (as of 5 March 2020) None was received.</p>																								
2003/35	<p>Correspondence Cllrs noted the following in meeting</p> <ul style="list-style-type: none"> • payroll company to update our pension record with the Pension Regulator • Council proposal for Street names for H/1:b • Police review • Cllr Laurie was disappointed that a Police Officer was unable at short notice to meet Cllrs at Abington: Clerk to email • Mineral waste monitoring • SCDC bulletins 																								

	<ul style="list-style-type: none">• Coronavirus information: Cllr Laurie raised Community effort in the event of more widespread infection or Government action. Clerk to draft a note and web item asking elderly, vulnerable or otherwise disadvantaged people to contact members of the Council who will, if possible, help with shopping. Cllr Laurie asked which Cllrs would help. All Cllrs offered their service and agreed to be listed in materials. Cllr Attwood to prepare a leaflet; Cllr Goody to do leaflet drop.
2003/36	Items to report and inclusion in the next meeting Date of next meeting: Thursday 9 April 2020 at 7:30pm
2003/39	Part II: Confidential Information No discussion was required. The Meeting closed at 20:40 Signature: <i>Don Powell</i> , 23 March 2020 Don Powell, 68 Woodland Road, Sawston, CB22 3DU