

# Babraham Parish Council

## Objectives and Action Plan 2021—25

### History

		Signed (Chair)	Signed (Clerk)	Minute
Implementation	November 2017			
Update, Review	April 2019			
Review	April 2020			
Review	May 2021			

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Objective/aim	Action	Details
<b>To improve road safety, including addressing speeding issues</b>	<b>Traffic Calming</b> To install traffic calming measures as appropriate along the High Street.	2018: LHI application made for a raised crossing: refused (2018) 2019: PFHI application (March 2019: 1903/15) Parish funds; updated CCC costs received exceed budget allocation (1905/15): LHI application made using CCC proposals, committing Parish funds (1907/12, 1908/13); declined Feb 2020 (2002/14), score too low LHI application made using CCC proposals May 2020 (2005/19); review Feb 2021 (2102/15) <b>Outcome on Objective, March 2021: Council application scored highly; waiting for formal notification</b>
	<b>Safer crossings on A1307 and High Street</b> In conjunction with Highways using funds from an approved LHI application which is currently on hold.	<ul style="list-style-type: none"> <li>remove the two-lane status of the carriageway on the Cambridge to Haverhill side allowing crossing of a single, slower lane safer.</li> <li>lower the curbs at the bus stop on that side (for pushchair/ disabled access) and where the path joins the High Street.</li> </ul>

	<p><b>Remove objective in 2022: complete</b></p>	<ul style="list-style-type: none"> <li>• widen and re-make that same path on the village side of the A1307.</li> <li>• install solar studs in the path across the central reservation and on the path from the crossing point to the High street.</li> </ul> <p>2019: Council made repeated proposals and suggestions to influence Greater Cambridge Partnership plans for A1307 (19APM/02, 1909/14, 1910/10). Outcomes for work scheduled to begin December 2019 include: Single-lane status for A1307 north- and south-bound past High Street; reduced speed limit to 50 mph (from national) to village boundary; improved paths, kerb profiles and new crossings for A1307 (to access southbound bus stop) and High Street.</p> <p>Council decided to repair A1307 northbound (wooden) bus shelter, rather than replace (1908/23).</p> <p>2020: Works to begin April 2020 as above; works delayed in light of Coronavirus pandemic (March 2020)</p> <p><b>Works completed September 2020</b>  <b>Remove objective in 2022: complete</b></p>
<p><b>Improve public transport conditions for residents and employees</b></p>	<p><b>Improve bus shelters</b>  <b>Removed at 2021 review: complete</b></p>	<ul style="list-style-type: none"> <li>• to remove the old wooden bus shelter and move the open fronted shelter on the far side to that position and replace the shelter on the Camb to Haverhill side with a fronted shelter.</li> <li>• Council decided to repair A1307 northbound (wooden) bus shelter, rather than replace (1908/23).</li> <li>• To maintain the aspect of the village, Council sourced repair for existing wood shelter at a cost of £5965.22. The new shelter has been well received by Parishioners (2001/13)</li> </ul> <p><b>Outcome on Objective, March 2020: complete; Council repaired wooden shelter</b>  <b>Removed action at 2021 review: complete</b></p>

	<p><b>NEW ACTION</b></p> <p><b>Ensure Parish Council contributes to transport reviews and that Parishioner views for part of decision-making process</b></p>	<p><b>NEW ACTION</b></p> <ul style="list-style-type: none"> <li>• Maintain Agenda items to ensure discussion and decision by Council</li> <li>• Participate in Local Liaison Forum and other bodies</li> <li>• Contribute to Greater Cambridge Partnership review of Cambridge Southeast transport</li> <li>• Review proposals by development organisations for transport and housing</li> </ul> <p><b>Outcome on Objective, March 2021: Council established Working Group on transport issues alongside Local Liaison Forum</b>  <b>Action: Council to review Working Group activity</b></p>
<p><b>To provide, maintain and improve areas within which to live, work and play for all residents</b></p>	<p><b>Review and renew Pocket Park lease</b></p>	<p>If renewed this will involve maintaining the trees in the park.</p> <p>Sought renewal of lease (Aug18-Mar19): BBSRC met 18 March 19. Babraham Research Campus has completed tree works (Feb 19) 2019: BBSRC/UKRI reviewed Pocket Park and Sports Field leases in concert. Sawston &amp; Babraham Cricket Club support Parish Council lease (1909/24) 2020: no renewal received</p> <p><b>Outcome on Objective, March 2021: no renewal</b>  <b>Action: Chair to raise with BI/BRC/BBSRC/UKRI</b></p>
	<p><b>Review and explore Sports Field lease</b></p>	<p>Seeking lease (Aug18-Mar19): BBSRC to meet 18 March 19. 2019: BBSRC/UKRI reviewing both Pocket Park and Sports Field leases in concert. Sawston &amp; Babraham Cricket Club support Parish Council lease (1909/24). 2020: no renewal received</p> <p><b>Outcome on Objective, March 2021: no renewal.</b>  <b>Action: Chair to raise with BI/BRC/BBSRC/UKRI</b></p>

	<p><b>Review and consider support for Village Hall development</b></p>	<p>2019: Council supported work by Village Hall Committee (VHC) through negotiation with Babraham School on shared facilities; school withdrew interest due to funding requirements; Cllr Laurie negotiated with Sawston and Babraham Cricket Club (S&amp;BCC) on siting on sports field (1911/26). 2020: negotiations with S&amp;BCC positive; new discussions with Babraham School</p> <p><b>Outcome on Objective, March 2021: VHC in negotiations with partners on site; anticipate response from Institute; PC continued to liaise.</b> <b>Action: Continue to support</b></p>
	<p><b>Review and research allotments with a plan to provide</b></p>	<p>This requires acquiring land either by purchase or lease. Seeking allotment space with new owners Cheveley Park Farms (Manager, Steve Mumford) at March 2019. 2019: Discussions on sites: allotment site not firm until after GCP works decisions (Transport Hub, routes, P&amp;R: 1910/25). March 2020: project on hold until outcome of other projects are known</p> <p><b>Outcome on Objective, March 2021: Council placed on hold for 20-21; locations affected by transport plans; to review in 21-22</b> <b>Action: explore site options in 2022</b></p>
	<p><b>Review and research providing a children’s play area</b></p>	<p>Section 106 is available but this would require acquiring land either by purchase or lease. 2019: Village Hall Committee (VHC) likely to use Sports Field; Council to pursue investigation and examined costs and benefits. 2020: requires land agreement for Hall, no advance at March 2020</p> <p><b>Outcome on Objective, March 2021: On hold until land negotiations are final; retain as Objective in partnership with VHC</b> <b>Action: explore site options in 2022</b></p>
	<p><b>NEW ACTION</b></p>	<p><b>NEW ACTION</b></p>

	<p><b>Support Biodiversity, zero-carbon and tree initiatives</b></p>	<p>Council to explore opportunities to build biodiversity. Council to explore means by which it can review Parishioner interests and further increasing biodiversity in alignment with national, and District objectives.</p> <p><b>Outcome on Objective, March 2021: Council supported Zero-Carbon initiative to develop a Forest Garden, with application and funding. Grant awarded November 2020. Project to commence 2022, with land negotiations to be finalised</b></p> <p><b>Action: Council to explore opportunities to build biodiversity and to establish and maintain oversight of project through 2021-24</b></p>
<p><b>To ensure that any village development is in keeping with the village and benefits residents</b></p>	<p><b>Planning applications</b> To be rigorous, open and transparent in the review of the planning applications and ensure that responses are timely</p>	<p>This may require extraordinary planning meetings if the deadline is before the next full council meeting and an extension from SCDC cannot be given. Council has responded in detail on three occasions.</p> <p>2019: Council responded in detail to Applications, meeting deadlines by email review and vote on content.</p> <p>2020: Council has been rigorous, open, transparent and timely; all Planning issues discussed in open meetings and any comments posted to the SCDC site and the Parish website.</p> <p><b>Outcome on Objective, March 2021: Council reviewed applications, as recorded in Minutes</b></p> <p><b>Action: Continue to review applications, forwarded by Clerk in timely manner</b></p>
	<p><b>Neighbourhood Plan</b> To work with the Neighbourhood Plan working party members and provide assistance if possible</p>	<p>Neighbourhood Plan teams meet regularly and reports to Council. Standing Agenda item.</p> <p>2019: Council received regular reports from NP team.</p> <p>2020: Draft presented to the Council for information November 2019</p> <p><b>Outcome on Objective, March 2021: Council provided continued support to NP group</b></p> <p><b>Action: Provide necessary support to NP group to complete Plan for consideration in 2021-22</b></p>

	<p><b>Village Hall Committee</b> To work with Village Hall Committee members and provide assistance if possible</p>	<p>Council works closely with Village Hall Committee and Babraham CofE School: part of efforts to develop Village Hub: sought lease of additional land from BBSRC (Mar19). 2019: Council worked on School site for Village Hall and negotiated outline agreement from parties on Sports Field site. 2020: Council has supported the Committee in discussion and negotiation</p> <p><b>Outcome on Objective, March 2021: Council supported VHC negotiations to establish site and project plan for Village Hall; Council obtained S.106 funds in respect of H/1:b development that could support Village Hall development as part of Village Hub</b> <b>Action: Provide necessary support to VHC</b></p>
<p><b>To improve communications and facilities within the whole community</b></p>	<ul style="list-style-type: none"> <li>• Ensure that all events, where possible, are advertised as widely as possible, using websites, notice boards and posters in prominent areas.</li> <li>• Review the content of the newsletter so as to encourage contribution from the village residents.</li> <li>• Invite all local organisations and groups to attend the Annual Parish Meeting.</li> <li>• Encourage the public to attend parish meetings and be involved in decision making.</li> <li>• To ensure that there is a public forum at each parish meeting.</li> </ul>	<p><a href="https://www.babraham-village.net/">https://www.babraham-village.net/</a> Council displays formal notices and other engagement material on noticeboard. Cllr Attwood requests contribution from residents for newsletter. 2019: Cllr Attwood published regular newsletters: 14 members of public and representatives at APM: seek to encourage more public participation at Parish Council meetings; explore better advertising on noticeboards and email to parishioner list.</p> <p>Public participation is a standing Agenda item of 15 minutes</p> <p><b>Outcome on Objective, March 2021: Council prepared Communication proposal; tasks on social and conventional media assigned</b></p> <p><b>Objective, 21-22: increase social media measures of engagement; demonstrate better communication with community; increase attendance at Council meetings and APM (once meeting begin in person)</b> <b>Action: develop list of topics to share on social media and website; use social media to engage with Parishioners and others; share content from</b></p>

		<p><b>SCDC, CCC and others; encourage more public participation at Parish Council meetings</b></p>
<p><b>Work effectively with credibility and integrity as a Parish Council</b></p>	<ul style="list-style-type: none"> <li>• Ensure that council activities are open and transparent, well published and available for scrutiny.</li> <li>• Continue development through training, of all parish councillors so that they are up to date with statutory regulations and requirements and can make informed decisions and recommendations.</li> <li>• Continue to survey the local residents to establish priorities for Council activities in the future.</li> <li>• Continue to promote the fact that there is a village web site with details of the meetings agendas, minutes and the council finances, as well as interesting information about the village.</li> </ul>	<p>Materials are published on the village website: <a href="https://www.babraham-village.net/">https://www.babraham-village.net/</a></p> <p>Cllrs are notified of CPD opportunities. Two Cllrs attended Planning training.</p> <p>Council asks for suggestions for works, such as traffic improvements through email distribution list and other means.</p> <p>The noticeboard is regularly reviewed</p> <p>2020: Council has delivered engagement opportunities on issues and documentation on its discussions and responses; need to improve social and other engagement</p> <p><b>Outcome on Objective, March 2021: Council delivered engagement opportunities on issues and documentation on its discussions and responses; need to improve social and other engagement</b></p> <p><b>Action: all Cllrs to undergo update to training; Council to establish surveys on key issues in 2021-22; Cllrs Attwood and Rogers to update Village Leaflet</b></p> <p>Local Government Ethical Standards: <a href="https://bit.ly/3c3cTEx">https://bit.ly/3c3cTEx</a></p>

<p>To become eligible for the General Power of Competence.</p>	<p><b>Continue to provide training for the Clerk to become CiLCA qualified.</b></p>	<p>Two thirds of the council (4) would need to be elected, either at a contested or non-contested election, and the current Clerk to hold a CiLCA qualification. Election in May 2018 was uncontested.                  2018: Clerk resigned April 2018.                  Councillors elected unopposed.                  Council to review CiCLA qualification for current Clerk.                  2019, 2020: Clerk to investigate CiCLA qualification requirements</p> <p><b>New Clerk appointed and is taking CiLCA qualification;</b>                  UK Power of Competence:  <a href="https://www.legislation.gov.uk/ukdsi/2012/9780111519868">https://www.legislation.gov.uk/ukdsi/2012/9780111519868</a>                  Local Government Guide to Power of Competence:  <a href="https://www.local.gov.uk/sites/default/files/documents/general-power-competence--0ac.pdf">https://www.local.gov.uk/sites/default/files/documents/general-power-competence--0ac.pdf</a></p>
<p>To apply for the Local Council Foundation Standard Award.</p>	<p><b>To meet the criteria of the Bronze award and apply.</b></p>	<p>Clerk to look into this</p>

Signed .....

Date

Signed .....

Date