

Babraham Parish Council

Minutes of the Babraham Parish Meeting

Held at Babraham Primary School on Thursday 10 January 2019

Meeting commenced at 19.30

Present	Chair: Stuart Laurie Councillors: Robert Attwood, Jane Goody, Gareth Walker, Charlotte Rogers
1901/01	TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE Cllrs McDonald and Cuffley and Mr Chapman sent their apologies.
1901/02	TO RECEIVE MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THIS AGENDA None was declared.
1901/03	TO SIGN AND APPROVE MINUTES OF MEETING DATED 8 November 2018 The Minutes were approved unanimously by those present and signed.
1901/04	EXCLUSION OF THE PUBLIC None was present.
1901/05	PUBLIC PARTICIPATION TIME – 15 MINUTES ALLOWED None was required.
1901/06	REPORT FROM SOUTH CAMBRIDGESHIRE DISTRICT COUNCILLOR P McDonald Report was circulated in advance. The report included a number of important planning and involvement issues (available online).
1901/07	REPORT FROM CAMBRIDGESHIRE COUNTY COUNCILLOR K Cuffley and R Hickford. Cllr Cuffley reported by email his meeting with Dennis Vacher from Highways about visits to all villages to explore Highway issues. He requested that Babraham Parish Council provide a list of Highway issues and concerns, including pathways. He will then arrange a site visit. Cllrs discussed Parish needs and agreed a Working Group of Cllr Laurie, Cllr Rogers and Clerk to prepare a comprehensive list of works requiring attention, including views of Parishioners. Among issues identified are: High Street <ul style="list-style-type: none">• Requires relining and relettering of road markings• Ensure double-yellow lines opposite the Old Vicarage except for blue-badge holders• Poor condition of the pathway on the south side of the High Street between Farm entrance and The George• Poor condition of pathway at The George• Potholes in layby outside Old Post Office• Explore measures for bridge: because it is so narrow, might be reduced to single guided lane with road markings, or priority for a single direction, or other solution
	A1307

	<ul style="list-style-type: none"> The crossing from the southbound bus stop is poor: crossing the road itself is very dangerous due to the speed and volume of traffic, the path on the central reservation is unlit, and it leads to a narrow and uneven path without drop kerbs on the south side of the High Street: requires measures to improve safety and accessibility The Parish Council demands commitment from Highways to a scheduled plan to control the vegetation growth on the central reservation: this is a key safety issue <p>Parish</p> <ul style="list-style-type: none"> Repair/replace lighting on cycle path to Sawston
1901/08	<p>REPORT FROM Babraham Research Campus (BRC) representative</p> <p>Mr Chapman sent a report on BRC's Planning Application and the condition of Rowley Lane. The high-voltage substation is a small compound to house a 2 MVA transformer to provide additional power supply to the campus to cope with current and any future demand. The compound is 9m x 4m and is a concrete slab (to site the transformer and associated HV/LV GRP enclosures) surrounded by 2.5m high Jackson fencing (as used for other external compounds to blend in with the rest of the site). It would be sited adjacent to an existing substation. Mr Chapman shares Council concerns over the debris on roads and lanes in the village. He pointed out that traffic on Rowley Lane is not Campus traffic and that BRC has in its consideration Campus lanes requiring repair.</p> <p>TO DISCUSS MATTERS ARISING FROM THE PREVIOUS MINUTES</p>
1901/09	<p>Clerk's Report</p> <p>Clerk reported that the Clerk laptop was working much better and Chair thanked Cllr Walker on behalf of the Council for his excellent work to upgrade.</p>
1901/10	<p>2019/20 Precept</p> <p>Cllrs reviewed the precept requirement to be submitted to SCDC. After discussion, Chair proposed and Cllr Rogers seconded motion to request £12,255: this is no increase on the precept provided in 2018-19. Approved unanimously.</p>
1901/11	<p>Review Financial Regulations</p> <p>Clerk presented review of Financial Regulations. After discussion agreed that no changes are required. Clerk to ensure quarterly financial reports are produced.</p>
1901/12	<p>H1 Planning and Developments</p> <p>Cllr Laurie reported that no comments had been received from SCDC on our objections or other matters. At request of Cllr Laurie, Clerk forwarded drawing of proposed new Village Hall to SCDC to take to Planning as part of S106 proposals.</p> <p>Cllr Laurie had contacted Babraham CofE School Governors to explore S106 monies: School representatives had met Mr Lewis from Education and sought explore funding of Babraham and Sawston Schools. They were told that the LEA intends all S106 funding for education will be directed towards Sawston schools and not Babraham. The School Governing body will therefore not pursue S106 funds at this time.</p>

	<p>The Council were disappointed at this outcome and resolved to ensure that no opportunity is lost. Consequently, Clerk will write to ask Mr Lewis to explain the position of LEA.</p>
1901/13	<p>Request for specific projects that might mitigate consequences of H/1:b Cllr Laurie had no new information to report.</p>
1901/14	<p>Traffic and Transport Cllr Laurie reported that he and Cllr Attwood had met Joshua Rutherford, Project Manager at CCC Highways, who will review the Babraham PC Privately Funded Highways Improvement (PFHI) application. They toured the village to explore measures to improve safety in Babraham High Street. Mr Rutherford suggested traffic calming by speed-bumps would be appropriate: he proposed boltdown restrictions and would prepare a report. Measurements were taken for double-yellow lining and works and Council expect a plan and cost for the project by 11 January. Parishioners and Cllrs had expressed concerns over the spillover from agricultural vehicles during the beet harvest, which was deposited especially badly on Rowley Lane. Clerk to write to Cheveley Park about village complaints and to request a process in future to prevent recurrence and to ask about works to clear Rowley Lane. Clerk to explore ownership of Rowley Lane.</p>
1901/15	<p>Neighbourhood Plan (NP) Cllr Attwood reported that the next meeting of the NP groups will be in February.</p>
1901/16	<p>Leases with UKRI on Pocket Park and Sports Field Cllr Laurie reported that Dana Warboys had replied that UKRI/BBSRC was examining the lease. She requested firm proposal drawings, which the Clerk will send.</p>
1901/17	<p>External Audit Clerk reported that the final report had been received and displayed on the website and noticeboard. Councillors discussed whether or not to undertake an external audit for 2018—19. Cllr Rogers proposed and Cllr Walker seconded a motion to not pursue in 2018—19: passed unanimously.</p>
1901/18	<p>Register of Interests Form All received. Clerk to send to Monitoring Officer SCDC.</p>
1901/19	<p>Defibrillator Cllrs discussed three quotes for defibrillator. Chair proposed and Cllr Rogers seconded purchasing Heartsafe equipment (http://www.heartsafe.org.uk/), subject to confirming a suitable site for installation: passed unanimously. Clerk to contact The George to check they approve and that Greene King also supports this action: possible location is near kitchen access, where there is power nearby.</p>
1901/20	<p>Dog bins Cllr Laurie will inspect Oak Lane bin and move.</p>
1901/21	<p>Tree works</p>

	Following approval of works (see 1901/32), Cllr Rogers to seek revised quote Adam Lewis tree surgery in Sawston for changed work activities in permission.
1901/22	Welcome to Babraham leaflet Cllr Attwood had updated: Clerk to review and add as required.
1901/23	Babraham Bulletin Cllr Attwood produced draft Bulletin for publication next week.
1901/24	Remembrance Day events Cllr Laurie thanked Cllr Goody for supporting the Remembrance Day service at the Memorial. The evening event was also well attended.
	TO CONSIDER OTHER MATTERS
	FINANCE
1901/25	Receipts Interest £61.17 Credit (HMRC) £218.84
1901/26	Payments December payments Cllrs had been notified by email of urgent payments to be made in December outside Council meeting: Cllrs Laurie and Attwood approved. HMRC, PAYE & NIC: £356.27 Babraham School, Hall Hire £14.25 Preapproved Total £370.52
	January payments HMRC, PAYE & NIC Dec 18 £46.00 Gareth Walker, Email renewal, GoDaddy £47.88 Cambridge ACRE, Membership £55.00 <i>Clerk</i> Wreath, Amy Louise £40.00 Printer paper, WH Smith £19.98 Stamps, Post Office £8.04 SSD Drive, Mr Memory £118.99 RAM, Amazon £56.39 Pay November (incl. O/T) £659.24 Pay December £184.64 Travel, 11.4 miles £5.13 <i>Clerk Total £1,092.41</i> Meeting Total £1,255.54
	Other Payments Service charge £18.00 Cheque handling charge £0.30 Total £18.30
	December—January Total £1,644.36

<p>1901/27</p>	<p>Balances and Bank Reconciliation at 31 December 2018</p> <p>Balances held</p> <table border="1" data-bbox="352 300 1126 412"> <tr> <td data-bbox="352 300 932 333">Unity Current A/C balance</td> <td data-bbox="932 300 1126 333">£20,380.01</td> </tr> <tr> <td data-bbox="352 333 932 367">Unity Savings A/C balance</td> <td data-bbox="932 333 1126 367">£60,877.01</td> </tr> <tr> <td data-bbox="352 367 932 412">Total</td> <td data-bbox="932 367 1126 412">£81,257.02</td> </tr> </table>	Unity Current A/C balance	£20,380.01	Unity Savings A/C balance	£60,877.01	Total	£81,257.02
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<p>1901/28</p>	<p>Internal auditor report</p> <p>Clerk will send required information to ASL to examine Clerk financial records and will report on response.</p>						
<p>1901/29</p>	<p>VAT Report</p> <p>Clerk had calculated possible VAT claim and will seek to reclaim before next meeting.</p>						
	<p>PLANNING</p>						
<p>1901/30</p>	<p>Planning Applications</p> <p>S/4743/18/FL: New HV compound, Transformer and LV compound in screened enclosure together with associated footpaths. Babraham Research Campus, High Street, Babraham, Cambridge, Cambridgeshire, CB22 3AT. Chris Chapman, BBT.</p> <ul style="list-style-type: none"> • Cllrs reviewed plans and proposal. No comment 						
<p>1901/31</p>	<p>S/4329/18/OL: Outline planning permission with all matters reserved for a phased, mixed use development comprised of up to 150,000 square metres of Gross External Area (GEA) of flexible employment uses including research and development, office and workspace and associated uses falling within Use Classes B1 (office, laboratories, light industry), B2 (general industrial) and B8 (Storage) uses; up to 1,500 residential dwellings (Use Class C3); supporting community uses and social infrastructure including a nursery (Use Classes D1); conference facility (Use Class D1) and associated hotel (Use Class C1); retail uses including shops (Use Class A1), restaurants and cafes (Use Class A3) and bars (Use Class A4); leisure uses (Use Class D2); landscape and public realm, including areas for sustainable urban drainage and biodiversity enhancements; energy centre and utilities; site access (vehicular, cyclist and pedestrian), car and cycle parking and highways improvements; early landscape and enabling works; and associated works. (This application is subject to an Environmental Impact Assessment). Wellcome Trust Genome Campus, Cambridge Road, Hinxton, Saffron Walden, Cambridgeshire, CB10 1RQ. Wellcome Trust</p> <ul style="list-style-type: none"> • Cllrs agreed that a Working Group of Cllrs Rogers and Walker and Clerk prepare comment for review by Cllrs by email. 						
<p>1901/32</p>	<p>Planning decisions</p> <p>Approved</p> <p>S/4222/18/TC: Statue of Jonas Webb, High Street, Babraham, Cambridgeshire Cherry Tree next to statue of Jonas Webb requires crown lifting by 5 meters as some branches are now touching the floor and covering the view of the statue. Also to remove Ivy from trunk of tree. Cllr Charlotte Rogers.</p>						
<p>1901/33</p>	<p>Genome Campus</p> <p>See notice of application under 1901/31</p>						

1901/34

Correspondence

Clerk asked Councillors to note the Liberal Democrat *Focus* newsletter article headlining the building of a new Icknield School in which Cllrs Clare Delderfield and Brian Milnes were quoted as seeking new build “on a neighbouring site nearby”. The implication is a site on H/1:c, part of which lies within Babraham Parish. Clerk reported that a new Full Register of Electors was received, together with an update for January.

Items to report and inclusion in the next meeting

Cllrs discussed the email from a Parishioner seeking support for Village event to include a breakfast led by Babraham Church. The Council will reply to express support but is unable to provide funds for Church events.

Cllrs discussed moving the bin at the A1307 bus stop from the southbound to the northbound side, where more people wait: Cllr Laurie will investigate.

The Meeting closed at 21.00

Date of next meeting: 14 February 2019 at 7:30pm

PART II – CONFIDENTIAL INFORMATION

Exclusion of the Press and the Public: No matters were discussed.

Signature: *Don Powell*, 29 January 2019

Don Powell, 68 Woodland Road, Sawston, CB22 3DU