

# MINUTES OF THE BABRAHAM PARISH COUNCIL MEETING

Held at Babraham Primary School, Babraham  
On Thursday 10 April 2014 commencing at 7.30pm

	Present	Chairman Cllr L Macpherson, Cllrs I Kime, M Read, L Penney and Dr D Dear CCC Councillor P Topping Clerk: M J Badcock	<u>Power</u>	
1	Apologies	Apologies were received from SCDC Cllr T Orgee and Mr C Chapman Babraham Research Campus		
2	Members' declaration of interest for this agenda	None declared		
3	Co-option of a new Councillor	Mrs L Penney was co-opted as a Parish Councillor and signed here acceptance of office form to allow her to take part in the meeting		
4	Minutes of meeting held on 3 March 2014	Approved unanimously by those present at the meeting and signed		
5	Matters Arising	<ul style="list-style-type: none"> <li>• Oak Lane problems have not been resolved but Cllr Kime has attended a site meeting with Mr S Leyton of Hills Contractors. The pathway is being scraped back tomorrow then tamped and back filled to make the surface suitable and even. The planting is being assessed by SCDC planning. The grass is in a poor state and is full of weeds and this is being reassessed. No progress has been made with regards to the lighting.</li> <li>• SCDC to be contacted again in connection with new dog and litterbins. Cllr A Orgee to be included in e-mail</li> <li>• Public Art is to be completed and installation is to take place on 14<sup>th</sup> May 2014</li> <li>• The Madeline Hall Committee has met recently and minutes were taken and the Parish Council should receive a report now on each meeting. Various options were discussed but most were felt too expensive or not appropriate for the monies. A sports Hall seems to be the most favoured at the moment</li> </ul>		Chairman  Chairman
6	Public Participation Time	No members of the public were present		

7	Report from SCDC Councillor A G Orgee	<p>CLlr Orgee was not able to attend this meeting but reported on the following items:</p> <ul style="list-style-type: none"> <li>• SCDC Draft Local Plan Update - serious doubts about sites H1b and H1c because of access problems. Replacement with slightly more houses on H1a and infill and windfall sites in other villages</li> <li>• Closure of Barclays Bank plc in Sawston -on 13<sup>th</sup> June thus leaving the village with no High Street Bank</li> <li>• A14 - pre-application consultation on the upgrading of the A14 from Cambridge to Huntingdon</li> <li>• Older People's Healthcare and Adult Community Services - consultation dates, times and places</li> </ul> <p>A full report on these items is attached to the signed copy of these minutes</p>										
8	Report from CCC Councillor P Topping	<p>CLlr Topping reported on the following items:</p> <ul style="list-style-type: none"> <li>• Review of Recycling to include trade waste charging and savings at the various waste sites in Cambridgeshire with the hope of £440,000 savings</li> <li>• New highway maintenance strategy to repair roads sooner before they deteriorate totally</li> <li>• Faster broadband for the villages. Babraham is set to have better access in 2014 and the cabinet to house cables etc has been positioned on the High Street verge.</li> </ul> <p>A full report on these items is attached to the signed copy of these minutes</p>										
9	Report from Mr C Chapman (Babraham Research Campus)	<p>Mr Chapman reported on the following items:</p> <ul style="list-style-type: none"> <li>• Public Art - already reported under matters arising</li> <li>• Cycleway - Wandlebury to Copley Hill Farm is now almost complete with the rest reliant on BT removing telegraph poles before work can continue.</li> <li>• Talks are taking place about extending the cycleway around the perimeter of the campus</li> <li>• Discussions have taken place with the cricket club concerning the lease of the land. The Chairman will contact Mr Chapman about Parish Council involvement</li> <li>• The next R &amp; D Outline Planning Application is with the Directors at present</li> </ul>		Chair- man								
10	Finance											
	a Financial Report as at 31.03.2014	<table border="1"> <tr> <td data-bbox="508 1709 1114 1751">Current Account</td> <td data-bbox="1114 1709 1378 1751">£2,135.87</td> </tr> <tr> <td data-bbox="508 1751 1114 1793">Business Premium Account</td> <td data-bbox="1114 1751 1378 1793">£64,345.79</td> </tr> <tr> <td data-bbox="508 1793 1114 1835">Petty Cash in hand</td> <td data-bbox="1114 1793 1378 1835">£12.27</td> </tr> <tr> <td data-bbox="508 1835 1114 1877"><b>TOTAL</b></td> <td data-bbox="1114 1835 1378 1877"><b>£66,493.93</b></td> </tr> </table>	Current Account	£2,135.87	Business Premium Account	£64,345.79	Petty Cash in hand	£12.27	<b>TOTAL</b>	<b>£66,493.93</b>		
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	<p>b Agreed Payments</p>	<table border="1"> <tr> <td data-bbox="508 226 829 302">Mrs M Badcock</td> <td data-bbox="829 226 1192 302">Salary April 2014 Tax due of £26.11</td> <td data-bbox="1192 226 1370 302">£104.45</td> </tr> <tr> <td data-bbox="508 302 829 378">Babraham Primary School</td> <td data-bbox="829 302 1192 378">Room Hire</td> <td data-bbox="1192 302 1370 378">£14.25</td> </tr> <tr> <td data-bbox="508 378 829 422">HMRC</td> <td data-bbox="829 378 1192 422">Tax owed</td> <td data-bbox="1192 378 1370 422">£77.94</td> </tr> <tr> <td data-bbox="508 422 829 504">Mr C Morris</td> <td data-bbox="829 422 1192 504">1x path sweep 1x grass cut</td> <td data-bbox="1192 422 1370 504">£30.00 £100.00</td> </tr> <tr> <td data-bbox="508 504 829 627">Friends of the Roman Road and Fleam Dyke</td> <td data-bbox="829 504 1192 627">Subscription</td> <td data-bbox="1192 504 1370 627">£20.00</td> </tr> <tr> <td data-bbox="508 627 829 672">CCC</td> <td data-bbox="829 627 1192 672">Street Lighting</td> <td data-bbox="1192 627 1370 672">£187.18</td> </tr> <tr> <td data-bbox="508 672 829 716">CPALC</td> <td data-bbox="829 672 1192 716">Subscription</td> <td data-bbox="1192 672 1370 716">£87.58</td> </tr> <tr> <td data-bbox="508 716 829 749"><b>Total</b></td> <td data-bbox="829 716 1192 749"></td> <td data-bbox="1192 716 1370 749"><b>£621.14</b></td> </tr> </table> <ul style="list-style-type: none"> <li>The Internal Audit will take place on 22<sup>nd</sup> April 2014 at the Clerk's house and the papers will need to be sent to the external auditors by 9<sup>th</sup> June 2014</li> <li>Grass Cutting and Path Sweeping tenders</li> <li>Three people were contacted but only two tenders have been received from Mr C Morris and Mr P Carter. After lengthy discussions it was decided to accept the tender from Mr Carter for the year 2014-2015. A letter of acceptance will be sent to Mr Carter along with copies of the contract and a letter will be sent to Mr Morris explaining the situation and thanking him for his service to the Parish Council over the years</li> </ul>	Mrs M Badcock	Salary April 2014 Tax due of £26.11	£104.45	Babraham Primary School	Room Hire	£14.25	HMRC	Tax owed	£77.94	Mr C Morris	1x path sweep 1x grass cut	£30.00 £100.00	Friends of the Roman Road and Fleam Dyke	Subscription	£20.00	CCC	Street Lighting	£187.18	CPALC	Subscription	£87.58	<b>Total</b>		<b>£621.14</b>	Clerk
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11	Other Matters	<ul style="list-style-type: none"> <li>Annual Parish Meeting will be held on 8<sup>th</sup> May 2014 in Babraham Primary School hall commencing at 7.30pm. The Annual Parish Council meeting will precede this commencing at 7.00pm. The Chairman will provide the refreshments and raffle prize. Cllr Kime will produce a newsletter in the last week on April which will be distributed (by Councillors) to all houses in Babraham inviting them to the meeting. The newsletter will contain updates on ongoing items and financial information. The Clerk will invite the representatives from outside bodies</li> <li>Litter and dog bins. SCDC have declined to let the Parish Council have the dog and litter bins requested. After discussion it was agreed that the Chairman should contact Ms Duffett again to try and impress on her the need for the new bins</li> <li>The quarterly report of the Bush and Bennett charity was read out to all present and copy of the report will be lodged with the minutes from this meeting</li> </ul>	<p>Chairman</p> <p>Clerk</p>																								

12a	<b>PLANNING</b>	<b>APPLICATIONS</b>	<b>RECEIVED</b>		
		NONE RECEIVED			
12b	<b>NEW</b>	<b>DECISIONS</b>	<b>RECEIVED</b>		
	S/03471/124/AD	Renewal of consent S/0894/09/A for 2000mm x 900mm entrance sign	At Babraham Reseech Campus, High Street, Babraham CB22 3AT for Mr A Bath	SCDC - approved Babraham PC - approved	
	Appeal W0530/E/13/2201236	Replacement of staircase and associated works	40 High Street, Babraham CB22 3AG for Ms J O'Shaughnessy	SCDC-Not Approved PC - Approved Appeal -decision allowed so work can take place and costs awarded to Ms J O'Shaughnessy	
	<b>OTHER PLANNING ISSUES</b> None				
13	Correspondence Received	Public consultation on proposals to improve older people's healthcare and adult community services - noted			
14	Matters for discussion /inclusion in the next agenda	PC Insurance quoted			
15	Date of next meeting	<b>APC meeting Thursday 8 May 2014 commencing at 7pm to be followed by APM commencing at 7.30pm to be followed by important AGM of the Madeline Hall Committee</b>			

The meeting closed at 9.30pm