

Babraham Parish Council Minutes

Minutes of the Meeting held online through Zoom

Topic: Babraham Parish Council Meeting 9 July 2020 at Jul 9, 2020 07:30 PM London

<https://us02web.zoom.us/j/86723510468?pwd=eldsT09ZVktCSDh2RnAvY3U4RFIsdz09>

Meeting ID: 867 2351 0468

Started at 19:32

Present remotely	Chair: Stuart Laurie Councillors: Robert Attwood, Jane Goody, Charlotte Rogers, Gareth Walker Cllr McDonald from 20:15 (left at 20:26); Mr Oli Daffarn of MottMacdonald (from 19:45).
2007/01	To receive and approve apologies for absence None was received: Cllr McDonald had informed the Council he would be able to join only after 20:00.
2007/02	To receive members' declaration of interest for items on this agenda None was made.
2007/03	To sign and approve minutes of meeting dated 11 June 2020 The Minutes of 11 June 2020 were reviewed by Cllrs and approved unanimously.
2007/04	Exclusion of the public None was required.
2007/05	Public participation time – 15 minutes allowed None was required.
2007/06	Report from South Cambridgeshire District Councillor P McDonald Cllr McDonald summarised items from his report, circulated in advance. He noted his Cabinet role in business support and communities. He emphasised the opportunities from zero-carbon grants. Cllr Laurie asked whether electric bicycles as a local amenity might be supported; Cllr McDonald replied that Teversham developed such a scheme. Cllr Attwood asked about the level of support; Cllr McDonald replied it was extensive.
2007/07	Report from Cambridgeshire County Councillor K Cuffley and R Hickford Updates from Cllr Cuffley were circulated in advance.
2007/08	Report from Babraham Research Campus (BRC) representative Mr Chapman's report was circulated in advance.
2007/09	Clerk's Report Clerk reported any report would be discussed under Agenda items
2007/10	Coronavirus Cllr L reported that no new cases had been reported and Cllrs did not know of Parishioner with symptoms. Cllr Laurie is in touch with local hubs from time to time.
2007/11	Greater Cambridge Partnership (GCP) Cllrs agreed to defer this item until Mr Oli Daffarn from MottMacdonald could join. Cllr Laurie welcomed Mr Oli Daffarn on his joining the meeting: the discussions are reported here. Mr Daffarn reported works on the Scheme 6 Toucan crossing near the Campus roundabout. He was asked about the adverse camber and the skid surfaces. Cllr Goody asked about sight lines around the big mound near the roundabout and if it was to be

	<p>levelled. Mr Daffarn suggested the mound at exit from Reeded Barns would be reduced in height and the 50-mph limit will improve behaviour.</p> <p>Contractor Skanska is doing two schemes in tandem, improving the island to prevent right turns from the village. The bus lane runs through the dual carriageway, enabling the scheme to improve the bus stop and relocate the shelter. The scheme will also improve the crossing alignment and width. The crossing is uncontrolled, because previous modelling showed signal demands wouldn't satisfy the frequency needed for safety – motorists would remain unused to seeing the red signal. In response to a question from Cllr Laurie, Mr Daffarn reported improved drop kerbs for wheel- and pushchairs.</p> <p>Cllr Laurie asked about sight lines of a van turning from the High Street and vegetation in the island, which is a seasonal safety issue. Mr Daffarn reported that, for some distance, surfacing for the crossing would replace vegetation on the southern side. To the north there is no turn and the vegetation does not affect sight lines. Surfacing is projected to be completed over one week of night work, towards mid to late September.</p> <p>Mt Daffarn was asked about if the closure of the road between Sawston and Babraham for sewage works would overlap with High Street limitations. Mr Daffarn believed the timing had been reviewed and would finesse. Mr Daffarn agreed to provide the plans he presented at the meeting. The expectation is that the High Street would open during the week after the Council meeting. Although not involved in the Park&Ride, Mr Daffarn can help contact the appropriate person. He asked Cllrs to note another Workshop on the Gog-Magog and Linton Greenway works on 21 July.</p>
2007/12	<p>Annual Governance and Accountability Return (AGAR)</p> <p>Cllrs noted that PKF Littlejohn acknowledged receipt of Council AGAR and the Council notification that it is exempt from review and noted Clerk had displayed public notice of rights as required (ending 24 July 2020).</p>
2007/13	<p>Traffic, transport and LHI</p> <p>Cllrs noted the works on A1307 and the High Street under GCP under item 2007/11. Cllr Goody noted that sweeping works were completed (2006/30). Cllr Rogers noted that someone was inspecting the speed sign: Clerk to investigate.</p> <p>Cllr Laurie noted the LHI application. He also proposed that Council explore installing ourselves a smaller number of speed pads as part of effort to meet our Action Plan. Cllr Rogers agreed and believed the costs might be considerably less: Council would need to explore requirements, which will include a street works licenced operator and traffic control. Cllr Laurie and Rogers agreed to meet to research and develop options for Council.</p>
2007/14	<p>Local Plan and local developments</p> <p>Use of land might be raised in developing the Local Plan: the Neighbourhood Plan is important in determining development sites and numbers. Cllr Attwood noted that brownfield sites are likely to be built on.</p>
2007/15	<p>Street Lighting</p> <p>Cllrs noted actions to contact resident and Highways about Street lighting.</p>
2007/16	<p>Defibrillator</p> <p>Cllrs noted that Cllr Rogers has all materials and is to meet a Parishioner who is familiar with records and maintenance.</p>
2007/17	<p>Clerk appraisal</p> <p>Cllrs noted Cllr Walker will undertake this as soon as possible.</p>
2007/18	<p>Footbridge on Rowley Lane</p> <p>Cllrs noted no developments.</p>

2007/19	Clerk leave Cllrs noted that Clerk expects to be on leave 1—16 August inclusive.																																							
2007/20	Neighbourhood Plan Cllr Attwood met with a representative of the Farm to discuss the Plan in the context of Farm proposals. Cllr Attwood to draft content and to discuss with the Farm representative, who will consider Plan proposals on paths and woodlands. Cllr Attwood will draft content with a member of the Plan team; they will also liaise with representatives from the Campus and Copley Hill site. Cllr Attwood welcomes contributions from Parishioners and Cllrs.																																							
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2007/21	Receipts Interest on deposit account £61.01.																																							
2007/22	Payments																																							
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2007/23	Purchases Cllrs noted Clerk purchase of Avast Antivirus annual subscription (approved at 2006/23)																																							
2007/24	Balances and Bank Reconciliation at 30 June 2020 Balances held																																							
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	Clerk noted that he had not prepared a report for the quarter spend against budget and would prepare for August meeting.																																							
2007/25	Unity Bank No progress had been made on signatories.																																							
2007/26	VAT Clerk had not prepared the VAT reclaim for October 2019 to March 2020 and will prepare for August meeting.																																							
	PLANNING																																							
2007/27	Notified Planning Applications CCC/20/033/FUL 9 (deadline 8 July): Construction of a new staggered junction, footway/cycleway; an at grade unsignalised crossing point for pedestrians and cyclists at the																																							

<p>2007/28</p>	<p>A1307/Haverhill Road/Gog Farm shop junction; a new right turn filter lane and upgraded crossing point for pedestrians and cyclists at the Gog Farm Shop entrance, including associated engineering and landscape works. 20/01932/HFUL: Two storey side extension, first floor side extension, conversion of existing attached garage to habitable use to include a single storey front extension, and erection of a single storey detached garage; Yorke House High Street Babraham CB22 3AG Council had no comment.</p> <p>Notified Planning Decisions</p>
<p>2007/29</p>	<p>20/01196/LBC: Janie Thomas, Stable Cottage, High Street, Babraham; installation of two Velux rooflights and retention of rooflight on north-west elevation of Listed property. Approved (Received 19 June 2020) 20/01241/HFUL: Two storey rear extension over existing flat roof plus other external alterations; 5 Cambridge Road Babraham CB22 3AF. Refused (Received 2 July 2020)</p> <p>Correspondence</p> <p>Cllrs received collected email correspondence on 29 June and 3 July. To note:</p> <ul style="list-style-type: none"> • Coronavirus activities and support services • SCDC newsletters and Parish bulletins • Cambridgeshire County Council newsletters • Planning Department bulletin
<p>2007/30</p>	<p>Items to report and inclusion in the next meeting</p> <p>VAT reclaim report Unity bank signatories Cllrs agreed to continue as remote meetings on Zoom.</p> <p>Date of next meeting: Thursday 13 August 2020 at 7:30pm</p>
<p>2007/31</p>	<p>Part II: Confidential Information</p> <p>None was required.</p> <p>The meeting closed at 20:50</p> <p>Signature: <i>Don Powell</i>, 28 July 2020 Don Powell, 68 Woodland Road, Sawston, CB22 3DU</p>