

Babraham Parish Council:

Minutes of meeting held 13th Oct 2022

Present:

Denise Dear; Chair

Jane Goody

Richard Bandy

Damon Stanwell-Smith

Clerk: Anne Charteris

Chris Chapman-BRC

Members of the Public: 1

	<p>Part I: Non-Confidential Information</p>
2210/01	<p>To receive and approve apologies for absence None received</p>
2210/02	<p>To receive members' declaration of interest for items on this agenda Damon Stanwell-Smith: Forest Garden Jane Goody: Co-option of Councillor(spouse of one applicant)</p>
2210/03	<p>To sign and approve minutes of meeting dated 8th Sept 2021 Chris Chapman commented that there was an amendment needed to be made to the following item 2209/12, this should read "The Commissioning of.....2) a Masterplan for the Close redevelopment <i>working with the BRC</i>"</p>
2210/04	<p>Co-option of new Parish Councillor. There were two applicants for the vacant Councillor position: Michael Goody and Charlotte Boast. Councillors withdrew to vote (with the exception of Jane Goody). It was a difficult decision as both applicants were very strong candidates, the votes were 2 to 1 for Charlotte Boast. Clerk has looked into increasing the number of Councillors to 7, which would work better for the size of the village and to ensure that the meetings had a better chance to be quorate. Unfortunately, this is a long process which could take until elections in May 2024 but is something that the PC are keen to do for the future, Charlotte Boast was then admitted to the Parish Council but it is hoped that Mr Goody would apply for any future vacancies.</p> <p>Exclusion of the public To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded.</p>
2210/05	<p>Report from South Cambridgeshire District Councillor P McDonald. Cllr McDonald was not present but he had sent in his report beforehand, this is available on the BPC website but in brief:</p>

2210/06	<p>South Cambs District Council</p> <p>Visit South Cambs The tourism website for South Cambridgeshire – created by the District Council – has welcomed thousands of visitors and highlighted hundreds of venues and events in its first year. www.visitsouthcambs.co.uk launched in September 2021, with local residents and visitors encouraged to use the website to explore, discover and enjoy what South Cambridgeshire has to offer in terms of activities, places to eat, cultural attractions and green spaces. The website also provides B&B, camping, hotel and self-catering listings, making it easier for visitors to the area to find a place to stay to make the most of the district.</p> <p>Cost of living support A reminder of all the information available on Cost of Living Support. This will be regularly updated. https://www.scambs.gov.uk/cost-of-living-support/</p> <p>Biofuels in Bin Lorries A trial to power eight of South Cambridgeshire and Cambridge City’s bin lorries using biofuels has taken place – cutting their net carbon emissions by 90%. During the past two months, Greater Cambridge Shared Waste, a partnership between South Cambridgeshire District and Cambridge City Councils, ran the eight vehicles on hydrotreated vegetable oil (HVO) instead of diesel. The Councils are transitioning their fleet of around 50 bin lorries to electric and alternative fuel vehicles to reduce net carbon emissions. Currently, a significant proportion of the waste service’s, and therefore the councils’, carbon emissions originate from diesel bin lorries. Two fully electric bin lorries are already being used in the city of Cambridge and South Cambridgeshire and a solar farm is planned at the service depot to be able to charge more of them in future.</p> <p>Report from Cambridgeshire County Councillors Brian Milnes and Maria King Cllr Milnes was not present but he had sent in his report beforehand, this is available on the BPC website but in brief:</p> <p>Update on Stagecoach bus route closures Thanks to those residents who have been in touch about the proposed bus cuts, for signing petitions and letting us know how they would affect your and your children’s lives. The procurement process to replace affected routes by the end of October is now underway.</p> <p>Greater Cambridge ‘Public Transport & City Access’ consultation The Greater Cambridge Partnership Board has agreed to go to public consultation on its proposals for significant bus expansion over the next four years, paid for by a charge on driving in Cambridge from 2027. A set of exemptions, discounts, and refunds is also proposed in a number of circumstances. We strongly encourage South Cambridgeshire residents to read the proposals and respond to the consultation when it opens (Consultations (greatercambridge.org.uk))</p> <p>East West Rail Drop-in session and local representatives groups (LRGs) EWR drop-in session is due to take place in Haslingfield on 12 October. <i>Cambridge and surrounding areas</i> LRG (includes all our villages except for Haslingfield) is due to meet virtually on 11th October. Timeline for publication of the EWR business case will be discussed amongst other more procedural items.</p>
---------	---

2210/07	<p>Local Highways Improvements</p> <p>For the coming year, the proposal is for the application window to open on Monday 31 October and close on Friday 6 January, with panel meetings in May. Applications will be divided into non-complex and complex schemes. Noncomplex applications will attract a maximum of £10,000 in council contribution, with complex proposals will be able to seek up to £25,000. The overall council budget for Local Highways Improvement bids will remain the same.</p> <p>HGV policy</p> <p>The policy seeks to address how the Council will fulfil its responsibilities for HGV movements throughout Cambridgeshire, and how it will work with partners to reconcile several key aspects of this issue, in particular the contribution of freight to the local economy, the effects of HGV traffic on the environment, and local concerns about residential amenity.</p> <p>Highways Asset Management System</p> <p>The Council is going out to tender for a new Highways Asset Management System. This will enable different parts of the highways service to work together properly, enable mobile working, directly share information with other council systems, and be hosted in the cloud. It will replace the current outdated Insight system, including the limited public facing Report It tool, and provide a much more satisfactory and coordinated way of working.</p> <p>Local Cycling & Walking Infrastructure Plan (LCWIP)</p> <p>The Highways & Transport Committee is being asked to approve a new Local Cycling & Walking Infrastructure Plan, which highlights key corridors where it is possible to increase walking and cycling and reduce short car trips. The LCWIP will sit under the Active Travel Strategy for Cambridgeshire which is currently under consultation, and this in turn sits under the Combined Authority's Local Transport & Connectivity Plan, currently being refreshed.</p> <p>Report from Babraham Research Campus (BRC) representative Chris Chapman.</p> <p>The belt of trees along the A1307 and Babraham Village have been found to have an infection, mainly affecting sycamore trees. The best remedy would be to remove all of these affected trees, but after consultation with Tree Officers it was agreed to leave them as they are for the present and to monitor them regularly. If they are seen to be deteriorating, then the decision will be to remove them, it seems to be approx. 15% affected. To do this, a license will need to be applied for, depending on how long this will take will decide on when to remove-if its after March then it will have to be postponed until the Autumn to avoid the bird breeding season. Surveying the trees will then be an annual event.</p> <p>The new building is now in its early stages of construction, the spoil heaps are being returned. No significant archaeological finds were made; however a public display will be created of everything that has been found on the campus over the previous years and then hopefully a website will be developed as well, co-operating with Cambridge Archaeology.</p> <p>Chris was asked about the field behind the school, which has had something spread on it-some residents were worried what it was as their dogs had been walking on it, this is compost which was not harmful and would not filter into the river. The river is monitored by the Environment Agency on a regular basis, and the water quality is high with a resurgent fish population which is very good news.</p>
---------	--

2210/08	<p>Cheveley Park Development Plans</p> <p>Any further updates. Representatives will attend when CSET come along to talk to the Parish Council, date to be arranged.</p> <p>Representatives of the Neighbourhood Plan group will meet with Cheveley Park and then report back to the Parish Council. RB to contact Colin Noble to ask if the PC can have a digital copy of the Cheveley Park plans, a hard copy was brought to the meeting earlier in the year but it was agreed that a digital copy would be best so that everyone can see it. Development of the Close and the increase in numbers of houses will more than exceed the number of houses that the Local Plan asks to be provided.</p>				
2210/09	<p>Greater Cambridge Partnership (GCP) Cambridge South East Transport (CSET)</p> <p>CSET were not able to attend this meeting, Clerk to contact them to arrange a definite date, this will be best early next year either Jan or Feb meeting (no Parish Council meeting held in Dec)</p>				
2210/10	<p>Public participation time – 15 minutes allowed</p> <p>No members of the public were present.</p>				
2210/11	<p>Forest Garden Project. To hear and comment on updates from Hannah Thomas</p> <p>No report received.</p>				
2210/12	<p>Neighbourhood Plan</p> <p>Nothing new to report, further meetings are planned in the next few weeks</p>				
2210/13	<p>General Village Matters and new items for discussion</p> <p>To discuss any other village matters.</p> <p>New Dog Poo bins- these are now with BRC, once in place, Clerk will contact Brookfield to arrange for them to be added to the contract for emptying them.</p> <p>Village Hall- the application has now been submitted, all being well, then building could start Spring/Summer of next year. The Bush & Bennett Charity rules say that any development should be for the benefit to children and education, this application fulfils both requirements as it consists of rooms that children can use as well as a new kitchen and facilities.</p> <p>Clerk was asked to email the George to ask if they would be able to have someone look at the tree on the green in front of the pub, a large bough had fallen earlier and there was concern that this may happen again and injure someone.</p> <p>Level Crossing: the question was raised as to whether we could have a level crossing in the village as children needed to cross the road to get to school, a simple crossing with orange flashing lights near Chalk Farm house would be the best area, Clerk will look into applying for one through the Local Highway Initiative scheme.</p>				
2210/14	<p>FINANCE</p> <p>Receipts (as of 8th Oct 2022)</p> <table data-bbox="491 1868 794 1935"> <tr> <td>VAT refund</td> <td>£2480.60</td> </tr> <tr> <td>Precept</td> <td>£8072.23</td> </tr> </table>	VAT refund	£2480.60	Precept	£8072.23
VAT refund	£2480.60				
Precept	£8072.23				

2210/15	Payments (as of 8th Oct 2022)								
2210/16	Paid								
	Clerk	Salary/Tax/Expenses	£426.00						
	Hugo Fox	Website provider	£35.99						
	Brookfield	Bins/grasscutting 2 x invoices	£504						
	Ionos	Email subs	£22.80						
	Hannah Thomas	Forest Garden	£150.00						
	G A Construction	Irrigation Forest Garden	£198.00						
	Hannah Thomas	Neighbourhood Plan	£882.00						
	Practical Ecology	Report-Village Hall	£1,848.00						
	Haydens	Impact Assessment	£964.68						
	KWA Architects	Village Hall planning	£3904.09						
	SCDC	Planning application	£263,20						
	Drax	Street lighting	£72.37						
	Unity Trust	Bank charges	£23.10						
	PKF Littlejohn	External Auditor	£240						
	A full list of payments was circulated, approved and signed off								
2210/17	Balances and Bank Reconciliation at 8th Oct 2022								
	<table border="1"> <tr> <td>Unity Current A/C balance</td> <td>£15,166.06</td> </tr> <tr> <td>Unity Savings A/C balance</td> <td>£51,412.70</td> </tr> <tr> <td>Cambridge Building Society</td> <td>£80,038.58</td> </tr> </table>			Unity Current A/C balance	£15,166.06	Unity Savings A/C balance	£51,412.70	Cambridge Building Society	£80,038.58
Unity Current A/C balance	£15,166.06								
Unity Savings A/C balance	£51,412.70								
Cambridge Building Society	£80,038.58								
	PLANNING								
2210/18	Planning Applications: None								
2210/19	Planning decisions: None								
2210/20	Correspondence.								
2210/21	Items for inclusion in the next meeting Future Governance of the Forest Garden and Neighbourhood Plan projects. Ask Chris Chapman about the flint wall which was in need of repair. Date of next meeting: Thursday 10 th Nov 2022 at 7:30pm								
2210/22	Part II: Confidential Information Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting. Signature: <i>Anne Charteris</i> 17th October 2022 10 Duxford Road, Hinxtton, Saffron Walden, Essex CB10 1RB 01799 531827								