

# Babraham Parish Council Minutes

Minutes of the Meeting held online through Zoom

Topic: Babraham Parish Council Meeting 11 June 2020

Time: Jun 11, 2020 07:30 PM London

<https://us02web.zoom.us/j/89059657124?pwd=TExOWVJCajJzZnkzZkk0eEVOOGtSUT09>

Meeting ID: 890 5965 7124

The meeting commenced at 19.32

<b>Present remotely</b>	<p><b>Chair: Stuart Laurie</b>  <b>Councillors: Robert Attwood, Jane Goody, Charlotte Rogers, Gareth Walker</b>  <b>Cllr McDonald from 20:15 (left at 20:26)</b>  <b>One member of the public</b></p>
<b>2006/01</b>	<p><b>To receive and approve apologies for absence</b>  None was received: Cllr McDonald had informed the Council he would be able to join only after 20:00.</p>
<b>2006/02</b>	<p><b>To receive members' declaration of interest for items on this agenda</b>  None was made.</p>
<b>2006/03</b>	<p><b>To sign and approve minutes of meeting dated 14 May 2020</b>  The Minutes of 14 May were reviewed by Cllrs and approved unanimously.</p>
<b>2006/04</b>	<p><b>Exclusion of the public</b>  None was required.</p>
<b>2006/05</b>	<p><b>Public participation time – 15 minutes allowed</b>  A member of public had accessed the Greater Cambridge Partnership (GCP) proposals on transport options affecting Babraham: he felt the GCP seemed to know from the beginning that the P&amp;R would be located in option B nearest the High Street from their first considerations. The member was concerned about the transport link, which Cllr Attwood explained was a bus route. The member suggested that a dramatic change in working practice post-Coronavirus would most probably reduce demand for such solutions.  Cllrs agreed to allow further discussion under Agenda Item 2006/13.</p>
<b>2006/06</b>	<p><b>Report from South Cambridgeshire District Councillor P McDonald</b>  Cllr McDonald's outlined his report on his arrival at 20:15. Cllr McDonald noted that the Local Plan is expected to be finished summer 2022: the earlier call for sites raised about 500. The summary will be published in 2021: with a five-year housing supply, there should not be pressure on the Local Plan for developments. However, any major development (such as Northstowe, Bourn, Waterbeach) that slips will put pressure on the SCDC to allow other developments. All Councils have made representation to Housing, Communities and Local Government minister Jenrick not to penalise Councils and to allow extensions of two years in development timelines, easing pressure on the five-year supply. Parishes will be contacted by their Planning Area manager and invited to a remote call to talk through proposed changes, including the Local Plan, the Planning Advice Service and prospects for the next two years. Parishes will have a chance to review consultations and to comment.  Cllr McDonald highlighted previous Business grant funding of £22M and a current scheme for discretionary funding of about £1.25M, encouraging businesses not on the first round to apply for £2500 to £10,000 before 22 June.</p>

	<p>Cllr Attwood asked about the Babraham/Abington Park&amp;Ride in the SE Cambridgeshire Masterplan: Cllr McDonald reported he was working on the Foxton travel Hub, which is a 750-place car park and not a local travel hub.</p> <p>Cllr Attwood emphasised that the Babraham proposal was 2500 vehicles.</p> <p>Cllr McDonald suggested a call with officers: there was still time to influence the final decisions at Board.</p> <p>Cllr Laurie reported that Babraham had decided to consult and coordinate with other Parishes (see 2006/13, discussed in advance of Cllr McDonald's report) and make representation to the local MP. Cllr McDonald would be willing to add to those efforts.</p> <p>Coronavirus experience suggests that, for a significant period, there might be much less pressure on local travel, especially at peak times. For example, travel from Foxton south towards London might be halved; travel to Cambridge Couth might also be much lower.</p> <p>The Council agreed that there should be no final decision making or plan in place until a comprehensive post-Coronavirus review of transport has been delivered and considered.</p> <p>Cllr McDonald would try to join any call made by Babraham in creating a coordinate effort.</p> <p>Cllr McDonald left at 20.26</p>
<b>2006/07</b>	<p><b>Report from Cambridgeshire County Councillor K Cuffley and R Hickford</b></p> <p>Updates from Cllr Cuffley were circulated in advance.</p>
<b>2006/08</b>	<p><b>Report from Babraham Research Campus (BRC) representative</b></p> <p>None was received.</p>
<b>2006/09</b>	<p><b>Clerk's Report</b></p> <p>Clerk stated that any matters would be addressed in Agenda items.</p>
<b>2006/10</b>	<p><b>Coronavirus</b></p> <p>Cllr Laurie had received some more names of vulnerable people who could be offered support and Cllr Goody had contacted them.</p>
<b>2006/11</b>	<p><b>Review Policies</b></p> <p>Cllrs had reviewed Policies circulated in advance: Cllr Laurie proposed and Cllr Attwood seconded accepting all Policies: carried, four in favour, one against. Because of the complexity of Policies, Cllr Laurie welcomed further review or comments from Cllrs on all policies at future meetings. Clerk will stage Polices to review fewer at each meeting.</p>
<b>2006/12</b>	<p><b>Annual Governance and Accountability Return (AGAR)</b></p> <p>Cllrs noted the completion of the AGAR and display of public right's notice.</p>
<b>2006/13</b>	<p><b>Greater Cambridge Partnership (GCP)</b></p> <p>Cllrs Attwood had attended a long meeting, eventually being able to address Parish concerns over the Park&amp;Ride, noting the proposal of adopting site B, west of and next to the A1307 and north of the A11. Cllrs notes this proposal lies over the high-pressure gas main and believe it to be the most expensive. It was noted that a minority were in favour of Site B.</p> <p>Cllr Attwood reported a proposal that the path from the site to the village and Campus be routed along Honeysuckle Lane and not the current mixed-use footpath: GCP want to avoid the farmyard. Cllr Attwood noted that funding had been allocated at the upgrade of the current footpath in 2007, but not spent on surfacing the footpath beyond the yard.</p> <p>Cllr Attwood noted the site has capacity for 2500 vehicles: the new site will only partly relieve traffic from Haverhill (A11 to bottom of the Gog-Magog hill): upgrades will help the bus lanes. Cllr Attwood said he felt that GCP consultation had reached this decision at the outset.</p>

	<p>Cllr Walker asked what the Parish might do: Cllrs agreed that Cllr Attwood will act in consultations. Cllr Laurie proposed writing a letter to our MP and copy to the District Council, expressing Council concerns about four principal issues: the reduced need for the Park&amp;Ride if even only a fraction of people now work from home; the Park&amp;Ride location in the Parish; the new bus/metro route swallowing so much green belt; the proposal that Honeysuckle Lane even be considered as a possible route.</p> <p>Council agreed also to contact Sawston, Stapleford and Shelford Parish Councils to share concern and explore concerted action.</p> <p>Cllrs Attwood and McDonald explained that the High Street junction was one of the first projects when Council works return. There will be a Toucan pedestrian crossing at the Granham's Road junction; the proposal for an underpass between the Gog sites was dropped: the junction at the A11307/Haverhill Road (Stapleford) will be staggered.</p>
<b>2006/14</b>	<p><b>Traffic, transport and Local Highways Initiative (LHI)</b></p> <p>Cllr Laurie expressed a desire that the Council take action to improve safety in the High Street. He stated that, although Council had submitted an LHI application, no decision by Cambridgeshire County Council was expected works become more normal, some time in the future. Council to explore at its July meeting.</p> <p>Cllr Laurie noted that cars and vans were passing through the village in excess of the limit. Cllr Rogers raised concerns about speeds of van traffic and reported an incident in which a Cooler Aid vehicle drove in excess of speed limits: Cllrs noted this was not unusual. Cllrs agreed to write to John Searle of Cooler Aid to report the behaviour of a company representative on their driving behaviour in the Parish.</p>
<b>2006/15</b>	<p><b>H/1:b and housing</b></p> <p>Cllrs had no comments to make or actions to take: Cllrs noted that Babraham residents have defined access to some of H/1:b housing.</p>
<b>2006/16</b>	<p><b>Anti-social behaviour</b></p> <p>The Farm has removed the field rubbish from the crop. Cllrs noted black bags in the hedge: Cllr Goody to contact Highways to clear bags.</p>
<b>2006/17</b>	<p><b>Street Lighting</b></p> <p>Clerk had registered fault on light SC4 (Chalgrove House) with SCDC. Clerk noted the useful map service from SCDC:  <a href="https://my.cambridgeshire.gov.uk/mycambridgeshire.aspx">https://my.cambridgeshire.gov.uk/mycambridgeshire.aspx</a> and CCC:  <a href="https://my.cambridgeshire.gov.uk/mycambridgeshire.aspx">https://my.cambridgeshire.gov.uk/mycambridgeshire.aspx</a></p> <p>Clerk is to submit another ticket for a second light.</p> <p>Cllrs discussed Clerk comments on the use of Utility Aid services in sourcing cost-effective supplies and retaining them for three years. Cllr Laurie proposed agreeing to this, Cllr Walker seconded; carried unanimously.</p>
<b>2006/18</b>	<p><b>Defibrillator</b></p> <p>Cllr Rogers to speak to a Parishioner with expertise in defibrillator use: Cllr Rogers to hold manuals, instructions and spare pads.</p>
<b>2006/19</b>	<p><b>Clerk appraisal</b></p> <p>Clerk was drafting: to pass first to Cllr Walker and then to Cllr Laurie.</p>
<b>2006/20</b>	<p><b>Footbridge on Rowley Lane</b></p> <p>Cllrs noted the temporary repair to the footbridge over the R. Granta. Cllr Laurie to call Institute to explore permanent repairs, understanding that the Institute is only partly staffed in the Coronavirus pandemic.</p>
	<b>FINANCE</b>

<b>2006/21</b>	<p><b>Receipts (as of 31 May 2020)</b> Received the second quarter of Parish precept, expected July 2020, after SCDC finances allowed advance payment: £3,063.75.</p>																																	
<b>2006/22</b>	<p><b>Payments</b> The following payments were examined and approved at the meeting.</p> <table border="0"> <tr> <td>HMRC</td> <td>Tax</td> <td><b>£65.00</b></td> </tr> <tr> <td>Brookfield Gardening</td> <td>Bins and grass</td> <td><b>£279.00</b></td> </tr> <tr> <td>Haven Power (total)</td> <td>Electricity supply</td> <td><b>£40.73</b></td> </tr> <tr> <td><i>Don Powell</i></td> <td><i>Salary May</i></td> <td><i>£260.12</i></td> </tr> <tr> <td><i>Don Powell</i></td> <td><i>Travel May</i></td> <td><i>£1.71</i></td> </tr> <tr> <td><b>Don Powell</b></td> <td><b>Costs</b></td> <td><b>£261.83</b></td> </tr> <tr> <td>Cambs County Council</td> <td>Street lighting (final)</td> <td><b>£334.44</b></td> </tr> <tr> <td>Haven Power: Direct Debit</td> <td>Continuous</td> <td><b>£2.74</b></td> </tr> <tr> <td>Haven Power: Direct Debit</td> <td>Dusk to dawn</td> <td><b>£35.06</b></td> </tr> <tr> <td>Haven Power: Direct Debit</td> <td>Dawn to dusk</td> <td><b>£2.93</b></td> </tr> <tr> <td>Ionos: Direct Debit</td> <td>Mail and web services</td> <td><b>£24.00</b></td> </tr> </table>	HMRC	Tax	<b>£65.00</b>	Brookfield Gardening	Bins and grass	<b>£279.00</b>	Haven Power (total)	Electricity supply	<b>£40.73</b>	<i>Don Powell</i>	<i>Salary May</i>	<i>£260.12</i>	<i>Don Powell</i>	<i>Travel May</i>	<i>£1.71</i>	<b>Don Powell</b>	<b>Costs</b>	<b>£261.83</b>	Cambs County Council	Street lighting (final)	<b>£334.44</b>	Haven Power: Direct Debit	Continuous	<b>£2.74</b>	Haven Power: Direct Debit	Dusk to dawn	<b>£35.06</b>	Haven Power: Direct Debit	Dawn to dusk	<b>£2.93</b>	Ionos: Direct Debit	Mail and web services	<b>£24.00</b>
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<b>2006/23</b>	<p><b>Purchases</b> Cllrs noted that note Xero bookkeeping software, approved January 2020, 2001/34 had not been purchased: Clerk reported it might require credit card payment and reimbursement. Cllrs approved renewal of Avast Antivirus for £59.99 through Clerk credit. Cllrs approved payment schedule for Haven Power Direct Debit.</p>																																	
<b>2006/24</b>	<p><b>Balances and Bank Reconciliation at 1 June 2020</b> Balances held</p> <table border="1"> <tr> <td>Unity Current A/C balance</td> <td>£16,192.54</td> </tr> <tr> <td>Unity Savings A/C balance</td> <td>£61,181.83</td> </tr> <tr> <td><b>Total</b></td> <td><b>£77,374.37</b></td> </tr> </table>	Unity Current A/C balance	£16,192.54	Unity Savings A/C balance	£61,181.83	<b>Total</b>	<b>£77,374.37</b>																											
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<b>2006/25</b>	<p><b>Unity Bank</b> Cllrs noted continuing difficulties in creating online signatories: cheques to be used for the current meeting.</p>																																	
<b>2006/26</b>	<p><b>VAT</b> Cllrs noted that the Clerk will present reclaim of VAT for the period Oct 19-Mar 20 at the next meeting.</p>																																	
<b>2006/27</b>	<p><b>PLANNING</b> <b>Planning Applications (as of 5 June 2020)</b>  Cllrs noted S/1303/18/LB - The Black Barn and Cart Shed, Babraham, Peter Bennett. Council had not to have received copy of the application notice: Planning report that the notice was sent around 5 April. Clerk to chase.</p>																																	
<b>2006/28</b>	<p><b>Planning decisions (as of 5 June 2020)</b> None was received.</p>																																	
<b>2006/29</b>	<p><b>Correspondence</b> Cllrs received collected email correspondence on 21 May, 6 June. To note:</p> <ul style="list-style-type: none"> <li>• Coronavirus activities and support services</li> <li>• SCDC newsletters and Parish bulletins</li> </ul>																																	

<b>2006/30</b>	<ul style="list-style-type: none"><li>• Cambridgeshire County Council newsletters</li></ul> <p><b>Items to report and inclusion in the next meeting</b></p> <p>Cllr Goody noted that the sweeper went round village but the pavement opposite Blacksmith's Close was left muddy: Cllr Goody to comment to SCDC. Cllr Attwood to report on Neighbourhood Plan</p> <p><b>Date of next meeting:</b> Thursday 9 July 2020 at 7:30pm</p>
<b>2006/31</b>	<p><b>Part II: Confidential Information</b></p> <p>None was required.</p> <p>The Meeting closed at 20:40</p> <p>Signature: <i>Don Powell</i>, 3 July 2020 Don Powell, 68 Woodland Road, Sawston, CB22 3DU</p>