

Babraham Parish Council:

Minutes of the meeting held on **Thursday 8th July at 19:30 at Babraham School .**

Present:

Chair: Stuart Laurie
Councillors: Robert Attwood, Glyn Huskisson
Chris Chapman BRC
County Councillor Brian Milnes
1 member of the public.

	Part I: Non-Confidential Information
2107/01	To receive and approve apologies for absence Apologies received from Jane Goody, Hannah Thomas and Peter McDonald.
2107/02	To receive members' declaration of interest for items on this agenda None received
2107/03	To sign and approve minutes of meeting dated 10th June 2021 The Minutes were reviewed by Cllrs, Approval proposed by RA and seconded by GH, approved unanimously.
2107/04	Exclusion of the public To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded. None was required
2107/05	Public participation time – 15 minutes allowed No comments.
2107/06	Report from South Cambridgeshire District Councillor P McDonald A report was received from Cllr McDonald and was circulated to the members prior to the meeting
2107/07	Report from Cambridgeshire County Councillors Brian Milnes and Maria King A report was received from Cllr Milnes and was circulated to the members prior to the meeting. In summary, a new board has been set up called the Highways Improvement Board, this has been set up due to the state of the roads. It is a new system of repair. Currently, repairs to the roads costs a huge amount of money and the standard of work is poor. Pothole repairs have a very short life whereas resurfacing lasts approx. 10-15 years. The contract for road works is to be taken back in-house. Councillors reported to Cllr Milnes that the pavement from the George to the Home Farm turn was very poor, it had been reported but nothing heard back. Cllr Milnes will contact Highways about this problem.
2107/08	Report from Babraham Research Campus (BRC) representative Chris Chapman said that he had noted comments from the last meeting and will pass them on to be looked at. He went on to report that the BRC was now very short of space and showed the Council plans for a new development for a Research and Development building for start-up companies. This area is between the new security hut and the river. The designs are being fast tracked and hoped to be submitted as a Full planning application by the end of July/beginning of August.
2107/09	Clerk's Report

Signed

Date

	<p>Banking update – all Councillors now have authority to sign cheques. SL and RA will receive new details from the bank so that they can log-in to authorise payments, this means that in future payments can be made by bank transfer rather than cheques. Website- the new website is almost finished and will be ready to go live very soon. Clerk asked the Council if they wanted to go with the Silver or Gold plan – the Gold plan gave phone and email support as well as providing an automated planning tracker and email alerts for anyone signing up. It was proposed by SL and seconded by RA that the plan with full back-up should be used.</p>
2107/10	<p>Forest Garden Project. To hear and comment on updates from Hannah Thomas. Hannah was not able to attend the meeting but had sent a message that the design should be finished by the end of the month, including putting the fence up.</p>
2107/11	<p>Greater Cambridge Partnership (GCP) Cambridge South East Transport (CSET) To review updates, discussions and actions by GCP with regard to CSET and to resolve on any actions. GH asked if everyone had received the summary of the GCP executive meeting, she said that she would forward these on. She also asked Chris Chapman what the view of the BRC was to the CSET plans, he replied that they were agnostic on which route is chosen and that there was a need for better access to the Campus and they supported an off-road public transport scheme as put forward by CSET.</p>
2107/12	<p>Roads & Traffic To discuss and review traffic and transport issues and resolve on any actions.</p> <ul style="list-style-type: none"> • Complaints from residents of Babraham Road (Hawthorns estate) regarding speeding problems - SL has contacted the Police and Clerk has also contacted Highways. • Local Highway Initiative proposal has been approved by Cambridgeshire County Council, Clerk to reply that we will go ahead with the proposal after checking the costs are correct- £19,000 to be paid by BPC and £5000 by CCC.
2107/13	<p>Defibrillator To review activities and resolve on actions on to ensure correct operation of defibrillator- deferred till next meeting</p>
2107/14	<p>Review Policies To review and approve, if agreed, Parish Council Policies. None this month to be reviewed,</p>
2107/15	<p>Neighbourhood Plan Cllrs to consider report from Cllr Attwood and to resolve on any actions. Payment was approved for posters. The new bench is ready to be sited, it will need securing to the ground.</p>
2107/16	<p>General Village Matters To discuss any other village matters.</p> <ul style="list-style-type: none"> • Village Hall. A representative from the Village Hall Committee attended to report on latest developments. There are two proposals. The first is to extend and renovate the Cricket pavilion. A business case is being produced by the Cricket Club, English Cricket Board would give their support and give some money towards it. However, this does not seem to have support from the Institute? Using the Hall would be limited to when the Cricket Club isn't using it. Second proposal is that the School Hall is leased, this could be updated, an extension built on the side to provide a meeting room, kitchen and toilets. These

	<p>facilities could be used by the school when not booked, bookings kept to after 6pm, at the weekends and during school breaks.</p> <p>£300,000 should be enough to do all the work needed, it will take approx. 2 months to draw up the plans, 2 months to get planning approval which means planning could start beginning of next year.</p> <ul style="list-style-type: none"> • Grass cutting- a path needs to be cut around the back of the Church and also grass needs cutting by the wall on the left-hand side. Clerk to contact contractors. • GH said she would look into quotes for the History boards. 																					
	<p>FINANCE</p>																					
2107/17	<p>Receipts (as of 30 June 2021)</p> <p>HMRC VAT refund £1491.00</p>																					
2107/18	<p>Payments (as of 30 June 2021)</p>																					
2107/19	<table border="0"> <tr> <td>Clerk</td> <td>Salary</td> <td>£332.80</td> </tr> <tr> <td>HMRC</td> <td>Tax</td> <td>£83.20</td> </tr> <tr> <td>Robert Attwood</td> <td>Teak oil</td> <td>£28.95</td> </tr> <tr> <td>Robert Attwood</td> <td>Printing costs</td> <td>£14.40</td> </tr> <tr> <td>Brookfield Gardening</td> <td>Bins and grass</td> <td>£324.00</td> </tr> <tr> <td>Ionos: 3 DD (17 Jun)</td> <td>Mail and web services</td> <td>£30.00</td> </tr> <tr> <td>Haven Power: 3 DD (15 June)</td> <td>All periods</td> <td>£40.73</td> </tr> </table> <ul style="list-style-type: none"> • A full list of payments will be circulated and reviewed at the meeting. • Internal Auditors report to be sent out to Councillors and acknowledged. • Transfer of funds to Investment account <p>All payments approved and signed. Councillors will read the Auditors report. £80,000 to be transferred into the investment account at Cambridge Building Society.</p>	Clerk	Salary	£332.80	HMRC	Tax	£83.20	Robert Attwood	Teak oil	£28.95	Robert Attwood	Printing costs	£14.40	Brookfield Gardening	Bins and grass	£324.00	Ionos: 3 DD (17 Jun)	Mail and web services	£30.00	Haven Power: 3 DD (15 June)	All periods	£40.73
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2107/20	<p>Balances and Bank Reconciliation at 30 June 2021</p> <p>Balances held</p> <table border="1"> <tr> <td>Unity Current A/C balance</td> <td>£116,532.82</td> </tr> <tr> <td>Unity Savings A/C balance</td> <td>£61,242.84</td> </tr> <tr> <td>Total</td> <td>£177,775.66</td> </tr> </table>	Unity Current A/C balance	£116,532.82	Unity Savings A/C balance	£61,242.84	Total	£177,775.66															
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	<p>PLANNING</p>																					
2107/21	<p>Planning Applications (as of 31 July 2020)</p> <p>Reference: 21/01755/HFUL Applicant: Mr Matthew Punshon Status Consultation period expires: 09/07/2021 Site Church Farm Barns, Nye Barn Sawston Road Babraham CB22 3AP Proposal Single storey side extension. Web Link https://applications.greatercambridgeplanning.org/online-applications/PLAN/21/01755/HFUL</p>																					
2107/22	<p>Planning decisions (as of 31 July 2020)</p>																					

<p>2107/23</p> <p>2107/24</p> <p>2107/25</p>	<p>None received</p> <p>Correspondence</p> <p>CLLrs received forwarded email correspondence during June:</p> <ul style="list-style-type: none">• Coronavirus activities and support services• SCDC newsletters and Parish bulletins• Cambridgeshire County Council newsletters• Planning Department bulletin <p>Items for inclusion in the next meeting</p> <p>Date of next meeting: Thursday 12th August 2021 at 7:30pm</p> <p>Part II: Confidential Information</p> <p>Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.</p> <p>Meeting closed at 21.06</p> <p>Signature: <i>Anne Charteris</i> 8th July 2021</p>
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