

**Babraham Parish Council.**

**To members of the Council.**

You are hereby summoned to attend the meeting of Babraham Parish Council at **Babraham Primary School** on **14th September 2017** at **7.30pm** for the purpose of transacting the following business:

Please could Councillors ensure they read the agenda notes and supporting documents via email prior to the meeting.

**Members of the public and press are invited to address the Council at this meeting during 'Public Participation Time'.**

<b>0917/01</b>	<b>TO RECEIVE ANY APOLOGIES FOR ABSENCE</b>
<b>0917/02</b>	<b>TO RECEIVE MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THIS AGENDA</b>
<b>0917/03</b>	<b>TO SIGN &amp; APPROVE MINUTES OF MEETING DATED 13<sup>th</sup> July 2017</b> Copy circulated via email for information.
<b>0917/04</b>	<b>PUBLIC PARTICIPATION TIME – 15 MINUTES ALLOWED</b>
<b>0917/05</b>	<b>REPORT FROM SOUTH CAMBRIDGESHIRE DISTRICT COUNCILLOR A G ORGEE</b>
<b>0917/06</b>	<b>REPORT FROM CAMBRIDGESHIRE COUNTY COUNCILLOR K Cuffley and R Hickford</b>
<b>0917/07</b>	<b>REPORT FROM CHRIS CHAPMAN Babraham Bioscience Technologies Ltd (BBT)</b>  <b><u>TO DISCUSS MATTERS ARISING FROM THE PREVIOUS MINUTES</u></b>
<b>0917/08</b>	<b>Local Highways Improvement Funding Bid 2017/18 for Babraham High Street/A1307 Intersection</b> Update if available.
<b>0917/09</b>	<b>Babraham Brick Wall.</b> Update if available.
<b>0917/10</b>	<b>Clerk's Report.</b>
<b>0917/11</b>	<b>Joint Neighbourhood Plan.</b> A meeting was arranged by Sawston PC to discuss the Neighbourhood Plan. Chairman to update. Debate and actions to follow.
<b>0917/12</b>	<b>Local Liaison Forum/ A1307, Three Campuses to Cambridge.</b> Recent workshop attended by Cllr Attwood and Goody. Verbal feedback. A final meeting will take place on the 26 <sup>th</sup> September. Do the Council wish to send a representative?
<b>0917/13</b>	<b>Speeding Traffic.</b> To receive update from Cllr Walker re. speeding evidence.
<b>0917/14</b>	<b>LHI Application For Speeding Traffic.</b> To discuss the option of applying for LHI funding to extend the 30mph limit through

	<p>Babraham. The deadline for LHI applications has been extended to 15th October 2017, following which the Council will be contacted to look at the feasibility of the application in more detail. The final application will then be presented to the LHI Member Advisory Panel in February 2018. Decision required.</p>
<b>0917/15</b>	<p><b>Electric Line Through The Villages Of Sawston And Babraham.</b> Update.</p>
<b>0917/16</b>	<p><b>Improvements To White Lining And Renewing The 'Slow' Sign.</b> Update.</p>
<b>0917/17</b>	<p><b>Grass Cutting And Maintenance contract.</b> Cutting schedule has been distributed to Councillors via email. An additional emptying of the dog bin by the Church was authorised by the Clerk, in conjunction with the Chairman, during August; it appears it needs emptying more frequently than initially thought. To discuss options, including the possibility of re-siting the bin, and reach a decision.</p>
<b>0917/18</b>	<p><b>Unity Trust Bank Change.</b> Update.</p>
<b>0917/19</b>	<p><b>Transparency Fund Application.</b> The Clerk has put in an application for funding to enable the Council to comply with the Transparency Code. It will be considered in September.</p>
<b>0917/20</b>	<p><b>Community Gathering With Food Provided By The Council.</b> Discussion to agree date, budget, risk assessment to cover insurance, working party, and advertisement.</p>
<b>0917/21</b>	<p><b>Litter and River Pick.</b> Update.</p>
<b>0917/22</b>	<p><b>Parish Council Email Addresses.</b> Cllr Walker to update.</p>
<b>0917/23</b>	<p><b>To Adopt Standing Orders.</b> Do Councillors resolve to adopt the changes to the Standing Orders which were reviewed and agreed in August? This document will then be published on the parish website.</p> <p><b><u>To consider other matters.</u></b></p>
<b>0917/24</b>	<p><b>Review Financial Regulations.</b> Clerk has circulated a copy to Councillors prior to the meeting. Councillors to review suggested changes and adopt if in agreement.</p>
<b>0917/25</b>	<p><b>North Uttlesford Garden Village (NUGV) Action Group.</b> Communication from NUGV Action Group has been distributed to Councillors prior to the meeting. Any actions wish to be taken by the Council?</p>
<b>0917/26</b>	<p><b>Registration with the Information Commissioners Office.</b></p>

	<p>If the Council hold any electronic information about a person who could be identified by it the Council are required to be registered with the ICO. 'Personal data is any information about a living individual who can be identified from that information which is in, or likely to come into, the data controller's possession who could be identified by it'. Cost is £35.</p> <p><b><u>Finance.</u></b></p>						
<b>0917/27</b>	<p><b>Mileage For Clerk Training Session.</b> Approve mileage claim.</p>						
<b>0917/28</b>	<p><b>Receipts.</b></p>						
<b>0917/29</b>	<p><b>Payments.</b> Please can members authorise payments? A full schedule will be circulated at the meeting. Please can both signatories sign each invoice as per the auditor's recommendation?</p>						
<b>0917/30</b>	<p><b>Balances And Bank Reconciliation.</b></p> <p>Balances held as of 31<sup>st</sup> August 2017. Reconciliation to be presented at meeting.</p> <table border="1"> <tr> <td>Current A/c Balance</td> <td>£2,485.96</td> </tr> <tr> <td>Business Prem A/c Balance</td> <td>£74,295.25</td> </tr> <tr> <td>Total</td> <td>£ 76,781.21</td> </tr> </table>	Current A/c Balance	£2,485.96	Business Prem A/c Balance	£74,295.25	Total	£ 76,781.21
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<b>0917/31</b>	<p><b>Initial Precept Discussion.</b></p> <p><b><u>Planning.</u></b></p>						
<b>0917/32</b>	<p><b>Planning Applications.</b></p> <p><b>S/2917/17/RM</b> Proposed R&amp;D2 development comprising two research and development buildings, together with associated works, following outline planning permission S/1676/14/OL at Babraham Bioscience Technology, Babraham Research Campus, High Street, Babraham, Cambridgeshire by Orestis Tzortzoglou, BMR - Babraham Limited. Application dated 21.08.17. Extension given to comment until 18.09.17</p>						
<b>0917/33</b>	<p><b>S/2838/17/LB</b> Conversion of existing barn and hovel to new 2 bed house at The Black Barn and cartsheds, High Street, Babraham, Cambridge, CB22 3AG By Babraham Farms (CERN). Application dated 22.08.17. Extension given to comment until 19.09.17.</p> <p><b>Planning decisions.</b></p>						
<b>0917/34</b>	<p><b>S/1500/17/RM</b> Application for approval of reserved matters for Construction of Infrastructure access road following outline planning permission S/1676/14/FL at <b>Babraham Bioscience Technology, Babraham Research Campus, Babraham, Cambridge, CB22 3AT.</b> Approved.</p> <p><b>Tree works.</b></p>						

<p><b>0917/35</b></p>	<p><b>S/2939/17/TC</b> Sycamore; crown reduce height by 25% crown reduce spread by 25% on all sides remove deadwood shape and balance at Verge on Babraham High Street opposite C, Wyndham House, High Street, Babraham, Cambridgeshire, CB22 3AG by Heinz.</p>
<p><b>0917/36</b></p>	<p><b><u>Correspondence.</u></b></p> <p>A letter received from resident detailing possible attention needed to trees within the BI woodland.</p> <p>An email received from resident requesting details about the 5 mile circular walk around Babraham.</p>
<p><b>0917/37</b></p>	<p><b>Items to report and inclusion in the next meeting.</b></p> <p><b>Date of next meeting.</b> 12<sup>th</sup> October 2017 at 7:30pm.</p>

*SBramley*